

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JUNE 8, 2020
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALL TO ORDER

The Carroll County Public Service Authority held their meeting on Monday, June 8, 2020 at 3:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Doug Winesett, Chairman, Robbie McCraw, Vice-Chairman, Phillip McCraw, Garry Jessup, and Tracy Moore, and Dr. Littrell. Also present were Interim Director, Dana Phillips, and Secretary/Treasurer, Debra Frost.

Citizens Time

No one present due to Covin-19

(ORDER)

APPROVAL OF CONSENT AGENDA

Upon a motion by Mr. Garry Jessup, seconded by Dr. Littrell, and duly carried the Authority does hereby approve the consent agenda, sections A, B, and C. The May 11, 2020 minutes were also approved, they are on file in the PSA office. Claims are as follows:

Claims

Checks #24087-24111 Claims May 21, 2020 in the amount of \$56,320.00

Checks #24112-24127 Claims June 8, 2020 in the amount of \$28,809.82

Transfer for Claims

CCPSA to Operating Claims May 21, 2020 total \$56,320.00

CCPSA to Operating Claims June 8, 2020 total of \$28,809.82

Construction to CCPSA June 4, 2020 total of \$0.14

Transfer to Reserves

CCPSA to O & M Reserve \$5,000.00

CCPSA to Short Lived Assets Reserve \$5,000.00

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(ORDER)

New Business

Mrs. Phillips – I don't have anything, but I will say the construction crew has been moving everything from the Airport. They worked on it a couple days last week and they're continuing to work this week. If everything goes well this week it should all be moved back to Senior Road by end of this week.

Mr. Jessup – What are we doing with the pipe that's out of date?

Mrs. Phillips – We're taking it to Senior Road and storing it there.

Mr. Winesett – You know it's not water pipe. I talked to Cellet about it some time ago and he said if it wasn't under pressure that he wouldn't be afraid to use it.

Mr. Jessup – Have him put it in writing and if he wants them have it. There are expiration dates on them for a reason.

Mr. Winesett – I don't know what we'll do with them. We've tried to sell them a few times, but we've never got our minimum bid on them. I don't know, I guess we could try putting them on gov-deals again.

Mrs. Phillips – We can if y'all would like to do that we'd be glad to.

Mr. Winesett – What do y'all think gentlemen?... I guess we'll put it back on again.

Mrs. Phillips – Okay we'll put it back on.

Mr. Jessup – What you gonna put on as minimum bid?

Mr. Winesett – What did he have it at before Dana? \$1,500? It was low for it. And the manholes, I can't remember. She'll have to look it up.

Mrs. Phillips – Yeah, I don't remember because that's been a while back. Shane was the one who put it on the site so he'll remember.

Mr. Jessup – We shouldn't sell them that old.

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Mr. Winesett – Well just get rid of the pipe then. If the manholes are the right you know, we'll need them at some point.

Mr. Jessup – We have a track hoe. We can make it right depth.

Mrs. Phillips – We'll put it on there.

Mr. Winesett – But counting what we already have over there, there's a pretty good quantity of that pipe.

Mrs. Phillips – Robbie we were down to project updates. What we were talking about right before you came in is that Dr. Littrell brought up last month that the pipe needed to be moved from the Airport. They've worked on it last week and should be finishing up this week. And they've asked for that sewer pipe to be put back on gov-deals. I guess we're ready for project updates.

Project Up-Dates

Mrs. Phillips – Like I said the construction crew has been working on moving the pipe. Debbie and Johns have been working on the CCR's which is the Consumer Confidence Reports and it's on the website for everyone to view. We have also mailed out the ones we needed to. John has worked a lot this past month to get numbers together. The New River Regional Water they had to update the withdrawal permit and he had to get ten years' worth of data for the engineer for the New River Regional Water so that's what he's been working on, but we've already submitted the application for that. You have any questions?

Dr. Littrell – Did we ever replace that valve that was one way or two way or whichever way it was?

Mrs. Phillips – We did. It is reading in both directions now.

Mr. Winesett – Are they in the process of reimbursing us?

Mrs. Phillips – Right now we're still doing invoices the way we had in the past. Which now we can calculate what backflows through.

Mr. Jessup – So we're taking it off?

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Mrs. Phillips – Yes, we submit that to them.

Mr. Jessup – No kickback?

Mrs. Phillips – No, not at all.

Dr. Littrell – Was it a significant amount?

Mrs. Phillips – It's not but unless they have a fire or something it won't be.

PSA Update:

The PSA has approximately 200 miles of water lines, 50 miles of gravity sewer lines, 25 miles of force main sewer line, 795 fire hydrants, 12 sewer pump stations, 12 water storage tanks, several wells and several water booster pump stations. The PSA's Water systems are as follows: Cana, Exit 1, Fancy Gap, Regional, Tower Road and Hillcrest Estates. The PSA's Sewer systems are as follows: Fancy Gap, Woodlawn, Gladeville/Cranberry, Hillsville and Loves. All of this is operated and maintained with a staff of 13 people.

- Total of 79 work orders in May (check pressure, check for leak, turn-off, turn-on, etc.)
- Construction, Maintenance and Operations items completed –*[ATTACHED DAILY SHEETS](#)

Miss Utility Markings (1 emergency, 77 water and 22 sewer tickets)

- Office items completed-
 - Daily-customer service, deposits, review of payments, bills, invoices, scan checks, balance bank statements, close-out, etc.
 - Monthly-meter reading (office staff and field staff), print bills, print late-bills, prepare cut-off list, close-out, balance bank statements, etc.
 - Rate study-continue
 - Researching new cloud-based billing software

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Old Business

Mrs. Phillips – On old business we have equipment. We have typed up that agreement and I've notified the departments that have used the equipment in the past.

Dr. Littrell – Did anyone else hear any kickback on the equipment?

Mrs. Phillips – Not kickback, probably some disappointment from one entity that was using it. I know that that department had taken good care of the equipment and didn't use it a whole lot but pretty much stored it for us, but they had us come pick it up.

Dr. Littrell – That the landfill?

Mrs. Phillips – Yes. It is.

Dr. Littrell – I had a comment about that is why I was curious.

Mrs. Phillips – Yes. Does anyone else have anything else for old business?

Mr. Winesett – I guess it's time for us to go to our closed meeting, isn't it?

(ORDER)

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711

Upon a motion by Mr. Winsett, seconded by Mr. Robbie McCraw, to enter Closed Meeting under Section 2.2-3711- A 8, at 3:45 pm.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

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(ORDER)

COME OUT OF CLOSED SESSION

Upon a motion by Mr. Moore, seconded by Mr. Jessup and duly carried the Authority does hereby come out of Closed Session at 4:15 pm.

(ORDER)

CERTIFICATION OF CLOSED SESSION

Mr. Robbie McCraw made a motion to certify Closed Session with the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

Mr. Moore seconded the motion. The certification was as follows:

Mr. Moore—yes

Mr. Robbie McCraw—yes

Mr. Jessup--yes

Mr. Hill—yes

Mr. Jessup—yes

Mr. Phillip McCraw-yes

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AUTHORITY MEMBER'S TIME

Mr. Phillip McCraw - Nothing

Dr. Littrell – I just appreciate the staff. I know it's been a struggle at times, but I appreciate it.

Mr. Jessup – Not really. Only thing I got, Debbie or Dana, whoever can look at over there near the Guynn house the hydrant is tore up over there.

Mrs. Phillips – The Guynn house?

Mr. Jessup – By the lumber yard.

Mr. Robbie McCraw – On Expansion Drive.

Mr. Jessup – That's all I got.

Mr. Winesett – I personally don't have anything today. We're working forward and I'd like to thank all the employees and all you gentlemen.

Mr. Robbie McCraw – I don't have anything. Thank you though.

Mr. Moore – I just want to echo the comments of the Board thanking everybody for all they've done. It's troubling times for a lot of people. I especially want to thank the locators; I think Darrell does it a lot and right now with all the fiber optics and different utilities he's been really strapped and doing a really good job making sure that they're marked and taken care of. Just wanted to thank them and all they're doing.

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(ORDER)

ADJOURNMENT

Upon a motion made by Mr. Jessup, Seconded by Mr. Winesett, The Authority does hereby adjourn at 4:25 pm until the next regularly scheduled meeting on June 13, 2020 at 3:00 p.m. in the Carroll County Governmental Center Board of Supervisors Meeting Room.

Mr. Doug Winesett, Chairman

Debra Frost, Secretary/Treasurer

Dana Phillips, Executive Director

MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
June 22, 2020
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA

CALL TO ORDER

The Carroll County Public Service Authority held their meeting on Monday, June 22, 2020 at 5:30 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Doug Winesett, Chairman, Robbie McCraw, Vice-Chairman, Phillip McCraw, Garry Jessup, and Tracy Moore. Also present were Interim Director, Dana Phillips, and Secretary/Treasurer, Debra Frost. Dr. Littrell was absent.

CITIZENS TIME

No one present

(ORDER)

EXTEND CUT-OFFS

Upon a motion by Mr. Moore, seconded by Mr. Jessup and duly carried the Authority does hereby for the PSA Office to delay cut-offs until August 15, 2020 due to the COVID-19.

(ORDER)

CLOSED SESSION – PURSUANT TO VIRGINIA CODE SECTION 2.2-3711

Upon a motion by Robbie McCraw, seconded by Mr. Jessup, to enter Closed Meeting under Section 2.2-3711- A1, A8, at 5:34 pm.

1. Discussion or consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student, and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board.

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8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

(ORDER)

COME OUT OF CLOSED SESSION

Upon a motion by Mr. Winsett, seconded by Mr. Robbie McCraw and duly carried the Authority does hereby come out of Closed Session at 6:12 pm.

(ORDER)

CERTIFICATION OF CLOSED SESSION

Mr. Robbie McCraw made a motion to certify Closed Session with the following Resolution:

WHEREAS, the Carroll County Board of Supervisors convened a Closed Session this date pursuant to an affirmative recorded vote and on the motion to close the meeting in accordance with the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3711(D) of the Code of Virginia requires a certification by the Board of Supervisors that such Closed Session was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Carroll County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the Closed Session to which this certification applies, and (II) only such business matters as were identified in the motion by which this Closed Session was convened were heard, discussed, or considered in the meeting to which this certification applies.

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Mr. Moore seconded the motion. The certification was as follows:

Mr. Moore—yes

Mr. Robbie McCraw—yes

Mr. Jessup--yes

Mr. Hill—yes

Mr. Jessup—yes

Mr. Phillip McCraw-yes

(ORDER)

RECESS

Upon a motion by Mr. Robbie McCraw, seconded by Mr. Moore and duly carried the PSA Authority does hereby recess until June 30, 2020 at 5 pm, on second floor Carroll County Governmental Center.

Mr. Doug Winesett, Chairman

Debra Frost, Secretary/Treasurer

Dana Phillips, Interim Director

**MEETING MINUTES
CARROLL COUNTY PUBLIC SERVICE AUTHORITY
JUNE 30, 2020
CARROLL COUNTY GOVERNMENTAL CENTER
BOARD MEETING ROOM
HILLSVILLE, VA**

CALL TO ORDER

The Carroll County Public Service Authority held their meeting on Tuesday, June 30, 2020 at 5:00 p.m. in the Carroll County Governmental Center Board Meeting Room. Members present included: Doug Winesett, Chairman, Phillip McCraw, Garry Jessup, Tracy Moore, and Dr. Thomas Littrell. Also present were Interim Director, Dana Phillips, and PSA Secretary/Treasurer, Debra Frost. Robbie McCraw, Vice-chairman was absent.

CITIZENS TIME

No one present

***Notes from comments:**

New River Regional County Debt is \$289,000, which is now included in PSA budget.

Ask is Invoice had been sent to IDA/EDA requesting payments for loan agreements in place with PSA. Ms. Phillips sent the letter on June 23, 2020.

No PSA payroll reimbursement to County for 2019-2020 due to non-payment of loan agreements not being paid from County (IDA/EDA) to PSA.

(ORDER)

ADOPT PSA BUDGET FOR 2020/2021

Upon a motion by Mr. Jessup, seconded by Mr. Moore and duly carried the Authority does hereby approve the PSA Budget 2020-2021, by using Rural Development debt reserve to make Rural Development loan payments. With the understanding that the PSA must have a plan by the end of August 2020 to utilize its debts service reserve while working towards amending its water and sewer rate structure. *All corresponding letters are attached to these minutes. (The funds being used from debt reserve has in the past been funded by the county to honor the IDA/EDA Availability Agreements in the amount of \$703,704.00 annually.

**MEETING MINUTES
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HILLSVILLE, VA
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AUTHORITY MEMBER'S TIME

None currently

(ORDER)

ADJOURNMENT

Upon a motion by Dr. Littrell, seconded by Mr. Winsett and duly carried the Authority does hereby to adjourn until their regularly scheduled meeting on Monday, July 13, 2020 at 3:00 pm on second floor or the Carroll County Government Center, Board of Supervisor meeting room.

Mr. Doug Winesett, Chairman

Debra Frost, Secretary/Treasurer

Dana Phillips, Interim Director



United States Department of Agriculture

Rural Development June 25, 2020

RD State Office

1606 Santa Rosa
Road, Suite 238
Richmond, VA 23229

Voice: 804-287-1565
Fax: 855-636-4613

Mr. Doug Winesett, Chairman
Carroll County Public Service Authority
605-2 Pine Street
Hillsville, VA 24343

Dear Mr. Winesett:

Rural Development has received and reviewed a letter dated June 17, 2020, from Stephen Durbin with Sands Anderson, your legal counsel, regarding the use of the Public Service Authority's (PSA) debt service reserve account for its Rural Development loans. We appreciate your providing the additional information requested, and we hereby approve the PSA's request to utilize its debt service reserve while working towards amending its water and sewer rate structure.

We ask that a status report be provided to our Wytheville office by **August 31, 2020**, which will allow Rural Development to stay abreast of the PSA's progress. If we can be of any other assistance as the PSA works through this challenging situation, please advise.

Sincerely,

Perry Wickman
Community Programs Director

cc: Cellell Dalton, Interim County Administrator, Carroll County, Hillsville, VA
Stephen Durbin, Sands Anderson, Christiansburg, VA
Shawn Crumlish, Virginia Resources Authority, Richmond, VA
Craig Barbrow, Area Director, Rural Development, Wytheville, VA
Robert Hilt, Area Specialist, Rural Development, Lebanon, VA

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CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Friday, July 31, 2020

Date : 7/9/2020 11:23:12 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
95 CCPSA WATER					
004093 - WYTHE CO REIMBURSE	0	0	0	0	0
004094 - WYTHECO WATER PURCH	0	0	0	0	0
REVENUES					
400000 - Grant Revenue	0	0	0	0	0
400200 - Service Fee Revenue	2,005,000	0	0	2,005,000	0
400210 - Hook Up Fee Revenue	45,000	0	0	45,000	0
400220 - Deposits	0	0	0	0	0
400230 - Fire Service Revenue	22,200	0	0	22,200	0
400240 - State Fee Revenue	12,000	0	0	12,000	0
400250 - Penalty Revenue	10,000	0	0	10,000	0
400260 - Interest Revenue	10,000	0	0	10,000	0
400270 - Miscellaneous Revenue	10,000	0	0	10,000	0
400280 - Wythe Co. Reim. Debt LRW	16,000	0	0	16,000	0
400300 - Carryover	100,000	0	0	100,000	0
402600 - Water Service Fee	0	0	0	0	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	0	0	0	0	0
411000 - VA Water Project	0	0	0	0	0
411001 - RESERVE FUND	502,972	0	0	502,972	0
412000 - AVAILABILITY FEE	0	0	0	0	0
412500 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
440000 - Other Collections	2,000	0	0	2,000	0
450000 - County Contributions	0	0	0	0	0
TOTAL REVENUES	2,735,172	0	0	2,735,172	0
500020 - Advertising Expense	1,000	0	0	1,000	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	0	0	0	0	0
500080 - Audit Expense	16,000	0	0	16,000	0
500220 - Chemical Expense	12,000	0	0	12,000	0
500230 - Compensation Board Expen	7,500	0	0	7,500	0
500320 - Deposits Refund Expense	4,000	0	0	4,000	0
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	115,000	0	0	115,000	0
500450 - Equipment Maintenance Exp	94,000	0	0	94,000	0
500520 - FICA Expense	32,000	0	0	32,000	0
500550 - Fuel Expense	18,000	0	0	18,000	0
500620 - Health Insurance Expense	78,000	0	0	78,000	0
500625 - Insurance Deductible	5,000	0	0	5,000	0
EXPENDITURES					
501120 - Lab Testing Expense	16,000	0	0	16,000	0
501130 - Legal Expense	10,000	0	0	10,000	0
501150 - Liability Insurance Expense	28,000	0	0	28,000	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	1,200	0	0	1,200	0
501420 - Office Supply Expense	9,000	0	0	9,000	0

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Friday, July 31, 2020

Date : 7/9/2020 11:23:12 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
95 CCPSA WATER					
501440 - Operation Supply Expense	135,281	0	0	135,281	0
501520 - Personal Contingency Expei	0	0	0	0	0
501540 - Postage Expense	21,000	0	0	21,000	0
501720 - Salary Expense	391,473	0	0	391,473	0
501820 - Tank Maintenance Expense	80,000	0	0	80,000	0
501840 - Telephone Expense	15,000	0	0	15,000	0
501860 - TOH Supplies Expense	1,000	0	0	1,000	0
501870 - Tools & Equipment Expense	0	0	0	0	0
501871 - EQUIPMENT	28,000	0	0	28,000	0
501872 - TOOLS	2,000	0	0	2,000	0
501880 - Travel Expense	1,500	0	0	1,500	0
501890 - Tuition Expense	2,000	0	0	2,000	0
501920 - Unemployment Insurance E:	440	0	0	440	0
501940 - Uniform Expense	5,000	0	0	5,000	0
502020 - VDH Fee Expense	12,000	0	0	12,000	0
502040 - Vehicle Maintenance Expen:	10,000	0	0	10,000	0
502050 - Vehicle Expense	0	0	0	0	0
502060 - VRS Expense	53,000	0	0	53,000	0
502120 - Water Purchase Expense	320,000	0	0	320,000	0
502125 - Sewer Treatment	0	0	0	0	0
502150 - WorkerCompensation Insur:	8,000	0	0	8,000	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
514500 - Oper. Supplies	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
516100 - INTEREST ONLY PAYMEN	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
522500 - CONTRACTOR PAY REQU	0	0	0	0	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	1,202,778	0	0	1,202,778	0
TOTAL EXPENDITURES	2,352,672	0	0	2,352,672	0

CCPSA WATER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	2,735,172	0	0	2,735,172	0
Total Expenditures	2,735,172	0	0	2,735,172	0
Total Other	0	0	0	0	0
Totals	0	0	0	0	0

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Friday, July 31, 2020

Date : 7/9/2020 11:23:12 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
98 CCPSA SEWER					
REVENUES					
400200 - Service Fee Revenue	934,600	0	0	934,600	0
400210 - Hook Up Fee Revenue	21,000	0	0	21,000	0
400220 - Deposits	0	0	0	0	0
400250 - Penalty Revenue	6,000	0	0	6,000	0
400260 - Interest Revenue	10,000	0	0	10,000	0
400270 - Miscellaneous Revenue	2,000	0	0	2,000	0
400290 - BRCDS SEWER EASEMEN	0	0	0	0	0
400300 - Carryover	95,000	0	0	95,000	0
402600 - Water Service Fee	0	0	0	0	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	0	0	0	0	0
411001 - RESERVE FUND	194,832	0	0	194,832	0
412000 - AVAILABILITY FEE	0	0	0	0	0
412500 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
425000 - SER-CAP Loan/Grant	0	0	0	0	0
440000 - Other Collections	0	0	0	0	0
TOTAL REVENUES	1,263,432	0	0	1,263,432	0
500020 - Advertising Expense	200	0	0	200	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	0	0	0	0	0
500080 - Audit Expense	4,500	0	0	4,500	0
500220 - Chemical Expense	5,000	0	0	5,000	0
500230 - Compensation Board Expen	1,800	0	0	1,800	0
500320 - Deposits Refund Expense	500	0	0	500	0
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	50,000	0	0	50,000	0
500450 - Equipment Maintenance Exp	20,000	0	0	20,000	0
500520 - FICA Expense	5,400	0	0	5,400	0
500550 - Fuel Expense	4,744	0	0	4,744	0
500620 - Health Insurance Expense	11,500	0	0	11,500	0
EXPENDITURES					
501120 - Lab Testing Expense	6,200	0	0	6,200	0
501130 - Legal Expense	0	0	0	0	0
501150 - Liability Insurance Expense	0	0	0	0	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	200	0	0	200	0
501420 - Office Supply Expense	1,900	0	0	1,900	0
501440 - Operation Supply Expense	35,000	0	0	35,000	0
501520 - Personal Contingency Exper	0	0	0	0	0
501540 - Postage Expense	4,000	0	0	4,000	0
501560 - Pump & Haul Expense	12,000	0	0	12,000	0
501700 - Comp. Board	0	0	0	0	0
501720 - Salary Expense	69,908	0	0	69,908	0
501820 - Tank Maintenance Expense	0	0	0	0	0

CARROLL COUNTY PUBLIC SERVICE AUTHORITY**Yearly Budget Summary by Department****300 SEWER FUND**

For Month Ending: Friday, July 31, 2020

Date : 7/9/2020 11:23:12 AM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
98 CCPSA SEWER					
501840 - Telephone Expense	2,000	0	0	2,000	0
501850 - BRCDA Sewer easement	0	0	0	0	0
501860 - TOH Supplies Expense	280,000	0	0	280,000	0
501870 - Tools & Equipment Expense	0	0	0	0	0
501871 - EQUIPMENT	3,000	0	0	3,000	0
501872 - TOOLS	1,000	0	0	1,000	0
501880 - Travel Expense	0	0	0	0	0
501890 - Tuition Expense	0	0	0	0	0
501920 - Unemployment Insurance E:	80	0	0	80	0
501940 - Uniform Expense	200	0	0	200	0
502020 - VDH Fee Expense	0	0	0	0	0
502040 - Vehicle Maintenance Expen:	3,000	0	0	3,000	0
502050 - Vehicle Expense	0	0	0	0	0
502060 - VRS Expense	9,300	0	0	9,300	0
502120 - Water Purchase Expense	0	0	0	0	0
502125 - Sewer Treatment	250,000	0	0	250,000	0
502150 - WorkerCompensation Insur:	2,000	0	0	2,000	0
502500 - Health Ins.	0	0	0	0	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
530000 - Transfer to other funds	0	0	0	0	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	480,000	0	0	480,000	0
TOTAL EXPENDITURES	1,159,788	0	0	1,159,788	0

CCPSA SEWER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	1,263,432	0	0	1,263,432	0
Total Expenditures	1,263,432	0	0	1,263,432	0
Total Other	0	0	0	0	0
Totals	0	0	0	0	0

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Yearly Budget Summary by Department
300 SEWER FUND
For Month Ending: Friday, July 31, 2020

Date : 7/9/2020 11:23:12 AM
 User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Grand Summary					
	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	1,263,432	0	0	1,263,432	0
Total Expenditures	1,263,432	0	0	1,263,432	0
Total Other	0	0	0	0	0
Grand Totals	0	0	0	0	0

**CARROLL COUNTY
PUBLIC SERVICE AUTHORITY
605-2 Pine Street
Hillsville, VA 24343**

Doug Winesett
Chairman

Robbie McCraw
Vice-Chairman

Phillip McCraw
Dr. Thomas Littrell
Garry Jessup
Tracy Moore

May 21, 2020


Craig Barbrow
Area Director
100 USDA Drive
Wytheville, VA 24382

Dear Mr. Barbrow,

The Carroll County Public Service regrettably finds it necessary to draw from the Debt Reserve Account for monthly debt service payments for the time being. This has become necessary as a result of budget reductions in the Carroll County budget in both the current 2019-2020 fiscal year and the proposed budget for the 2020-2021 fiscal year. These reductions in the County budget will reduce funding to the Carroll County Public Service Authority by \$700,000, the amount of the IDA/EDA Capacity Agreements which were executed as part of the bond issuance for these projects.

The Public Service Authority hereby requests approval of the use of the reserve account to pay monthly debt service as the authority works to amend its funding structure as a result of this budget reduction.

The Public Service Authority would like to thank you for considering this request. If you have any further questions, please contact this office.

Sincerely,

Doug Winesett
Chairman, Carroll County PSA

Enclosure
cc: CC Board of Supervisors, County Administrator



Rural Development

June 2, 2020

RD State Office

1606 Santa Rosa
Road, Suite 238
Richmond, VA 23229

Voice: 804-287-1565
Fax: 855-636-4613

Mr. Doug Winesett, Chairman
Carroll County Public Service Authority
605-2 Pine Street
Hillsville, VA 24343

Dear Mr. Winesett:

The Wytheville Area Office forwarded a correspondence dated May 21, 2020, from the Carroll County Public Service Authority (PSA) to our Richmond office. This correspondence requested the approval for the use of the PSA's debt service reserve account to pay monthly debt service on its Rural Development loans. Simultaneously, the PSA would work towards amending its water and sewer rate structure and to increase their revenue stream, thereby allowing the PSA to continue making its Rural Development monthly payments. The PSA's request will be considered; however, we are asking for the current balance of the debt service reserve account, along with the anticipated amount the PSA would need to withdraw from the debt service reserve account during a typical month in order to make its debt service payments.

Your letter indicates that it is necessary to utilize the debt service reserve account due to the reduction of funds by the Carroll County's (the County) budget to the PSA. This reduction amounts to the elimination of \$700,000 in funding to the PSA. Additionally, this amount represents revenues from Capacity Availability Agreements between the PSA and the Carroll County Industrial Development Authority (IDA). These agreements were proposed by the PSA and County/IDA for reservation of water and sewer capacity for future economic development. In exchange for this capacity, the County/IDA entered into these aforementioned agreements to make those payments.

In addition to the Capacity Availability Agreements, Rural Development is also secured by a Support Agreement between the Carroll County Board of Supervisors (the Board) and the PSA in conjunction with the PSA's \$2,793,127 bond issuance in 2017 to the Virginia Resources Authority (VRA). Rural Development and VRA are both creditors for the PSA, and our agencies are on parity with one another regarding the use of any water and sewer system revenues as they relate to debt payment. The Support Agreement addresses both the water and sewer systems, and Item #3 of the Support Agreement states "No later than May 15 of each year, beginning May 15, 2017, the Borrower shall notify the Board of the amount (the "Annual Deficiency Amount") by which the Borrower reasonably expects the Revenues to be insufficient to pay (i) the debt service obligations under the Financing Agreement, the Local Bond and any other indebtedness secured by or payable from the Revenues, including the

USDA is an equal opportunity provider, employer, and lender.

Mr. Doug Winesett, Chairman
Carroll County Public Service Authority
Request to Utilize Debt Service Reserve Account
June 2, 2020

2

Existing Parity Bonds set forth on Exhibit F to the Financing Agreement, (ii) the Operation and Maintenance Expense, and (iii) the Additional Payments in full as and when due during the County's fiscal year beginning and following July 1." All bonds held by Rural Development are listed as "Existing Parity Bonds" in Exhibit F of the Financing Agreement for the 2017 VRA bond issuance. For your reference, a copy of the Support Agreement and Exhibit F to the Financing Agreement are attached to this letter. Other items in the Support Agreement address unanticipated budget shortfalls and supplemental appropriations from the Board, if necessary.

Please provide the information requested in the first paragraph of this letter regarding the current debt service reserve account balance and your estimate for the amount to be withdrawn each month to remain current on your Rural Development payments, as well as an estimated date of establishing an adequate revenue stream to enable the PSA to pay (1) operation and maintenance expenses; (2) all debt service obligations; and (3) the replenishment of the debt service reserve account. You should also include your strategy for establishing an adequate revenue stream, whether it be a combination of rate increases for your water and sewer systems, IDA capacity availability fees, and/or transfers from the Board in accordance with the above-referenced Support Agreement. Once this information is provided, we will consider your request.

If we can be of any other assistance as the PSA works through this challenging situation, please advise.

Sincerely,

PERRY
HICKMAN

Digitally signed by
PERRY HICKMAN
Date: 2020.06.02
11:47:25 -04'00'

Perry Hickman
Community Programs Director

cc: Cellell Dalton, Interim County Administrator, Carroll County, Hillsville, VA
Shawn Crumlish, Virginia Resources Authority, Richmond, VA
Craig Barbrow, Area Director, Rural Development, Wytheville, VA



Stephen V. Durbin
Attorney
Direct: (540) 260-3033
Fax: (540) 260-0022
SDurbin@SandsAnderson.com

RICHMOND | CHRISTIANSBURG | FREDERICKSBURG
MCLEAN | DURHAM | WILLIAMSBURG

SANDSANDERSON.COM

US Mail: P.O. Box 2009
Christiansburg, Virginia 24068-2009

Delivery: 150 Peppers Ferry RD NE
Christiansburg, Virginia 24073-6548

June 17, 2020

Perry Hickman
Community Programs Director
USDA – Rural Development
1606 Santa Rosa Rd.
Richmond, VA 23229

Re: Carroll County PSA, Request for Use of Debt Service Reserve Account

Dear Mr. Hickman,

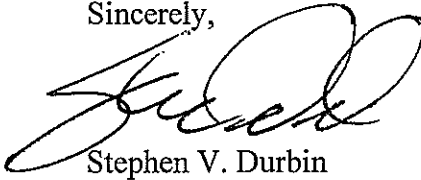
As legal counsel for the Carroll County Public Service Authority ("PSA"), I write in response to your letter of June 2, 2020, regarding PSA's request for approval for the use of PSA's debt service reserve account to temporarily fund PSA's debt service on its Rural Development loans. Please be advised that the PSA is in the process of undertaking a rate study and working towards amending its rate structure. PSA is also in the process of evaluating existing capacity agreements and other revenue streams in an effort to establish an efficient and sustainable funding model.

The PSA finds it necessary to utilize the debt service reserve fund account to pay its debt service to accommodate the timeframes needed to complete analysis of its rate structure and hold the necessary public hearings required by the Code of Virginia to amend its rates. This time is also needed to evaluate capacity agreements and engage in any negotiations deemed necessary by the PSA board in regard thereto. Once the new rate schedule is adopted, within six (6) months, the PSA would anticipate being able to resume current payments of debt service and resume replenishment of the debt service fund. It is not possible at this moment to state the exact schedule for replenishment of the reserve fund, but any rate structure adopted by PSA would be crafted with this obligation in mind.

The PSA proposes to utilize the debt service reserve fund for a period of six (6) months. Currently debt service is paid at a rate of approximately \$90,220.00 per month. The reserve account is currently funded with an approximate balance of \$1,070,000.00. By the PSA's calculations, approximately \$136,983 of this amount is overfunded, due to the PSA allocating earned interest into the fund. This would considerably offset the proposed use of required reserve funds.

Please let me know if I can provide any further information, and on behalf of the PSA, I thank you for consideration of this request,

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen V. Durbin", written in a cursive style.

Stephen V. Durbin

cc: Cellel Dalton, County Administrator, Carroll County
Shawn Crumlish, Virginia Resources Authority, Richmond, VA
Craig Barbrow, Area Director, Rural Development, Wytheville, VA
Dana Phillips, Executive Director, CCPSA,
Doug Winesett, Chair, CCPSA

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 7/9/2020 1:22:36 PM

User Name : DFBBJF

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number : 24175						
Check Date : 7/13/2020						
Vendor : 110						
APPALACHIAN POWER						
200	43313	7/20/2020	029-977-971-0-1	CARROLL COUNTY WELL #3		92.54
200	43314	7/21/2020	027-477-104-0-4	5035 COULSON CHURCH ROAD WELL		94.95
200	43315	7/21/2020	025-709-501-0-1	2671 PLEASANTVIEW ROAD		3,298.56
200	43316	7/21/2020	022-750-165-0-5	6031 COULSON CHURCH ROAD WATE		30.52
300	43317	7/21/2020	026-795-896-0-2	3104 AIRPORT ROAD SEWER PUMP S		146.14
200	43318	7/20/2020	027-524-859-0-0	CC WELL #4		9.12
200	43319	7/20/2020	021-667-878-0-0	CC WELL #9		98.97
200	43320	7/20/2020	021-328-190-0-0	2471 FLOYD PIKE PSA PUMP		31.96
200	43321	7/16/2020	027-578-441-0-1	385 SPRINGWILLOW DRIVE		10.81
200	43322	7/16/2020	025-967-971-0-6	CARROLL COUNTY WELL #2		98.97
200	43323	7/16/2020	026-257-971-0-1	FLOYD PIKE HWY 221 PUMP		9.12
200	43324	7/16/2020	029-508-971-0-4	349 LINHAVEN RD RT 100 PUMP STAT		111.72
Invoice Amount : 4,033.38						
Discount Amount : 0.00						
Check Amount : 4,033.38						
Check Number : 24176						
Check Date : 7/13/2020						
Vendor : 281						
CITY ELECTRIC SUPPLY						
200	43308	8/2/2020	MOA029569	DUAL RATED LUG, DRILL SQ	154506	39.23
Invoice Amount : 39.23						
Discount Amount : 0.00						
Check Amount : 39.23						
Check Number : 24177						
Check Date : 7/13/2020						
Vendor : 406						
CITY OF GALAX						
300	43325	7/31/2020	010200.00	SEWER TREATMENT AND ELECTRICAL		37,791.49
200	43326	7/31/2020	009471.00	WATER PURCHASE TOWER ROAD TO C		4,891.00
Invoice Amount : 42,682.49						
Discount Amount : 0.00						
Check Amount : 42,682.49						
Check Number : 24178						
Check Date : 7/13/2020						
Vendor : 1291						
CITY OF MT AIRY						
200	43327	7/10/2020	28429-26326	WATER PURCHASED FROM CITY OF MT		762.69
Invoice Amount : 762.69						
Discount Amount : 0.00						
Check Amount : 762.69						
Check Number : 24179						
Check Date : 7/13/2020						
Vendor : 526						
CLARK GAS & OIL CO						
200	43329	7/25/2020	07012020	FUEL PURCHASED CC SCHOOLS		10.21
Invoice Amount : 10.21						
Discount Amount : 0.00						
Check Amount : 10.21						
Check Number : 24180						
Check Date : 7/13/2020						
Vendor : 291						
CORE & MAIN						
200	43311	8/1/2020	M461005	PRV PRESSURE REDUCING VALVE, V		335.10
Invoice Amount : 335.10						
Discount Amount : 0.00						
Check Amount : 335.10						
Check Number : 24181						
Check Date : 7/13/2020						
Vendor : 5200						
HEATHER HANDLEY						
200	43345	8/1/2020	11006002	DEPOSIT REFUND		32.47
Invoice Amount : 32.47						
Discount Amount : 0.00						
Check Amount : 32.47						

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 7/9/2020 1:22:36 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
300	43339	7/15/2020	043160	HEALTH INSURANCE JUNE 2020		1,000.00
200	43340	7/15/2020	043160	ELECTRICAL SERVICES JUNE 2020		94.61
200	43341	7/15/2020	043160	TELECOMMUNICATIONS JUNE 2020		85.22
200	43342	7/15/2020	043160	OFFICE SUPPLIES JUNE 2020		87.63

Invoice Amount : 52,604.76 Discount Amount : 0.00 Check Amount : 52,604.76

Check Number	: 24190	Check Date	: 7/13/2020
Vendor	: 1062	UNIFIRST CORPORATION	
200	43312	8/2/2020	2070792516 UNIFORMS 70.52

Invoice Amount : 70.52 Discount Amount : 0.00 Check Amount : 70.52

Check Number	: 24191	Check Date	: 7/13/2020
Vendor	: 120	UNITED STATES CELLULAR	
200	43332	7/26/2020	0381426666 MONTHLY TRACKING 189.25

Invoice Amount : 189.25 Discount Amount : 0.00 Check Amount : 189.25

Check Number	: 24192	Check Date	: 7/13/2020
Vendor	: 810	VIRGINIA UTILITY PROTECTION SERVICE	
200	43333	7/30/2020	06200062 TRANSMISSIONS JUNE 2020 114.45

Invoice Amount : 114.45 Discount Amount : 0.00 Check Amount : 114.45

Total Number of Checks : 18
Largest Check Amount : 52,604.76
Total for all Checks Printed : 110,063.81

Summary

Fund	Amount
200 WATER	59,220.66
300 SEWER FUND	50,843.15

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Final Check Register

Date : 6/17/2020 3:11:58 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number	: 24128			Check Date	: 6/17/2020	
Vendor	: 719	1 POINT COMMUNICATIONS				
200	43148	7/1/2020	20004200525	ETHERNET 6/1-6/30 2020		350.00
Invoice Amount	: 350.00		Discount Amount	: 0.00	Check Amount	: 350.00
Check Number	: 24129			Check Date	: 6/17/2020	
Vendor	: 5189	AGNES A SMITH				
200	43169	7/9/2020	10002562	DEPOSIT REFUND		23.42
Invoice Amount	: 23.42		Discount Amount	: 0.00	Check Amount	: 23.42
Check Number	: 24130			Check Date	: 6/17/2020	
Vendor	: 237	APPALACHIAN NATURAL GAS DISTRIBUTION COMPANY				
200	43158	6/30/2020	0791-00601-001	NATURAL GAS FOR SHOP 4/29-5/28		91.98
Invoice Amount	: 91.98		Discount Amount	: 0.00	Check Amount	: 91.98
Check Number	: 24131			Check Date	: 6/17/2020	
Vendor	: 110	APPALACHIAN POWER				
200	43157	6/30/2020	025-608-188-0-5227	IRON RIDGE ROAD		32.42
200	43159	6/30/2020	020-644-274-0-0163	DEER RIDGE ROAD PUMP HOU		30.72
300	43160	7/10/2020	029-770-294-1-88103	FANCY GAP HWY SEWER PUM		14.92
300	43161	7/1/2020	029-780-128-0-13121	GLENDALE ROAD SEWER PUM		1,205.21
300	43162	7/1/2020	024-163-315-0-84528	GLENDALE ROAD SEWER PUM		972.23
200	43163	7/1/2020	024-041-215-0-7139	OAK RIDGE ROAD WATER PUM		149.10
200	43174	6/24/2020	024-940-432-0-7	SUMMER WELL#1		61.94
200	43175	6/23/2020	020-684-695-0-7467	STORE HILL ROAD PLEASANTV		1,222.11
200	43176	6/23/2020	025-013-471-0-4	WOODLAWN WELL #4		10.01
200	43177	6/24/2020	025-209-332-0-7	WILSON WELL #1		9.12
300	43178	6/23/2020	024-847-990-0-85758	CARROLLTON PIKE FADDIS HI		905.66
200	43179	6/24/2020	020-285-611-2-0512	COUNTRY CLUB LANE		42.20
200	43180	6/24/2020	027-413-643-0-7238	BEAMERS KNOB ROAD		16.54
200	43181	6/24/2020	022-109-32-0-2	WILSON WELL #2		222.81
300	43182	6/24/2020	023-801-356-0-4558	SENIOR ROAD SEWER PUMP S		10.43
200	43183	6/24/2020	029-481-488-1-824	BLACKBERRY LANE PUMP HOU		72.46
200	43184	6/22/2020	021-411-104-0-45035	COULSON CHURCH ROAD WE		197.17
300	43185	6/22/2020	026-795-896-0-23104	AIRPORT ROAD SEWER PUMF		214.67
200	43186	6/22/2020	022-750-165-0-55031	COULSON CHURCH ROAD WA		32.14
200	43187	6/22/2020	025-709-501-0-12671	PLEASANTVIEW ROAD		3,462.34
Invoice Amount	: 8,884.20		Discount Amount	: 0.00	Check Amount	: 8,884.20
Check Number	: 24132			Check Date	: 6/17/2020	
Vendor	: 5190	BARRY DOWELL				
200	43170	7/3/2020	1005063	DEPOSIT REFUND		25.00
Invoice Amount	: 25.00		Discount Amount	: 0.00	Check Amount	: 25.00
Check Number	: 24133			Check Date	: 6/17/2020	
Vendor	: 648	BLUE RIDGE ANALYTICAL				
200	43166	6/30/2020	2526	E. COLI, BOICHEMICAL OXYGEN, AI		520.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 6/17/2020 3:11:58 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 520.00		Discount Amount : 0.00		Check Amount : 520.00		
Check Number : 24134		Check Date : 6/17/2020				
Vendor : 127		CENTURY LINK				
200	43164	7/7/2020	310220052	WATER SYSTEM		53.03
Invoice Amount : 53.03		Discount Amount : 0.00		Check Amount : 53.03		
Check Number : 24135		Check Date : 6/17/2020				
Vendor : 5191		CHRISTINA McBRIDE				
200	43171	7/5/2020	11000392	DEPOSIT REFUND		56.10
Invoice Amount : 56.10		Discount Amount : 0.00		Check Amount : 56.10		
Check Number : 24136		Check Date : 6/17/2020				
Vendor : 1291		CITY OF MT AIRY				
200	43188	6/10/2020	28429-26326	WATER PURCHASED CITY OF MT A		584.96
Invoice Amount : 584.96		Discount Amount : 0.00		Check Amount : 584.96		
Check Number : 24137		Check Date : 6/17/2020				
Vendor : 692		COMMONWEALTH ENGINEERING & SALES INC				
300	43143	7/11/2020	36009	DUPLEX VACUUM PUMP REPAIR KI 154497		521.65
Invoice Amount : 521.65		Discount Amount : 0.00		Check Amount : 521.65		
Check Number : 24138		Check Date : 6/17/2020				
Vendor : 645		DALTON LOGGING SUPPLY, INC				
300	43189	7/4/2020	104386	NYLON STRAP		75.00
Invoice Amount : 75.00		Discount Amount : 0.00		Check Amount : 75.00		
Check Number : 24139		Check Date : 6/17/2020				
Vendor : 453		FLOWERS AUTO PARTS				
300	43150	7/1/2020	961848	ELECTRICAL TAPE, KNIFE, CABLE 154493		27.44
200	43204	7/11/2020	963008	BLOWER MOTOR RESISTOR, ELEC 154500		66.18
Invoice Amount : 93.62		Discount Amount : 0.00		Check Amount : 93.62		
Check Number : 24140		Check Date : 6/17/2020				
Vendor : 5192		GARY & MELODY SURRETT				
200	43145	7/20/2020	10061130	REFUND DEPOSIT		6.10
Invoice Amount : 6.10		Discount Amount : 0.00		Check Amount : 6.10		
Check Number : 24141		Check Date : 6/17/2020				
Vendor : 5193		KATELYN BOLT				
200	43172	7/3/2020	10002759	DEPOSIT REFUND		19.24
Invoice Amount : 19.24		Discount Amount : 0.00		Check Amount : 19.24		
Check Number : 24142		Check Date : 6/17/2020				
Vendor : 217		KEY PLUMBING				
300	43167	7/9/2020	2658	PUMP/HAUL EXIT #1		450.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 6/17/2020 3:11:58 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
300	43190	7/3/2020	2657	PUMP/HAUL EXIT #1		450.00

Invoice Amount : 900.00 Discount Amount : 0.00 Check Amount : 900.00

Check Number	: 24143	Check Date	: 6/17/2020
Vendor	: 5126	MANSFIELD OIL COMPANY	
200	43168	6/30/2020	SQLCD-605472 FULE PURCHASES 5/16-5/31 2020
			595.85

Invoice Amount : 595.85 Discount Amount : 0.00 Check Amount : 595.85

Check Number	: 24144	Check Date	: 6/17/2020
Vendor	: 1436	NATIONAL BANK	
300	43151	7/15/2020	340257 PEDAL, RETAINER SQ RED TRUCK
			64.59
200	43153	6/29/2020	1035066 3RD QTR TEST KITS CANA
			1,617.26
200	43154	6/29/2020	1035475 3RD QTR TEST KITS LOVE'S
			231.84
200	43155	6/29/2020	1035581 3RD QTR TEST KITS FANCY GAP
			320.30
200	43156	6/29/2020	1035745 3RD QTR TEST KITS TOWER ROAD
			187.61
200	43191	6/29/2020	1035088 3RD QTR CARROLL CO WATER SY:
			1,401.23
200	43192	7/4/2020	004437 BATTERIES
			18.35
200	43193	7/9/2020	90749310 OFFICE SUPPLIES
			154496
			227.82

Invoice Amount : 4,069.00 Discount Amount : 0.00 Check Amount : 4,069.00

Check Number	: 24145	Check Date	: 6/17/2020
Vendor	: 3642	NEW RIVER REGIONAL WATER AUTHORITY	
200	43212	7/11/2020	399 WATER CONSUMPTION 5/15-6/15 20
			22,691.25

Invoice Amount : 22,691.25 Discount Amount : 0.00 Check Amount : 22,691.25

Check Number	: 24146	Check Date	: 6/17/2020
Vendor	: 714	RED BUD SUPPLY, INC	
200	43165	7/5/2020	168131 SAFETY VEST
			121.18
200	43194	6/29/2020	167703 HAND SANITIZER, BLUE MARKING I
			292.26
300	43194	6/29/2020	167703 HAND SANITIZER, BLUE MARKING I
			292.27

Invoice Amount : 705.71 Discount Amount : 0.00 Check Amount : 705.71

Check Number	: 24147	Check Date	: 6/17/2020
Vendor	: 5195	ROBIN ANN HUNT	
200	43146	7/11/2020	10005363 REFUND DEPOSIT
			2.89

Invoice Amount : 2.89 Discount Amount : 0.00 Check Amount : 2.89

Check Number	: 24148	Check Date	: 6/17/2020
Vendor	: 227	SANDS ANDERSON PC	
200	43147	7/7/2020	427369 GENERAL REPRESENTATION THRC
			1,518.00

Invoice Amount : 1,518.00 Discount Amount : 0.00 Check Amount : 1,518.00

Check Number	: 24149	Check Date	: 6/17/2020
Vendor	: 2100	SKYLINE NATIONAL BANK	
300	43144	7/11/2020	16 SEWER EXTENSION HWY 58
			1,543.14

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 6/17/2020 3:11:58 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Invoice Amount : 1,543.14		Discount Amount : 0.00		Check Amount : 1,543.14		
Check Number : 24150		Check Date : 6/17/2020				
Vendor : 479		SOUTHWEST SOILS & WATER				
200	43195	6/8/2020	204546	WATER TESTING		260.00
Invoice Amount : 260.00		Discount Amount : 0.00		Check Amount : 260.00		
Check Number : 24151		Check Date : 6/17/2020				
Vendor : 191		TREASURER OF CARROLL COUNTY				
200	43196	6/15/2020	043160	OFFICE SUPPLIES MAY 2020		203.30
200	43197	6/15/2020	043160	TELECOMMUNICATIONS MAY 2020		85.60
200	43198	6/15/2020	043160	ELECTRICAL SERVICES MAY 2020		104.18
Invoice Amount : 393.08		Discount Amount : 0.00		Check Amount : 393.08		
Check Number : 24152		Check Date : 6/17/2020				
Vendor : 1062		UNIFIRST CORPORATION				
200	43199	7/4/2020	2070788117	UNIFORMS		70.52
200	43201	7/11/2020	2070789241	UNIFORMS		70.52
Invoice Amount : 141.04		Discount Amount : 0.00		Check Amount : 141.04		
Check Number : 24153		Check Date : 6/17/2020				
Vendor : 120		UNITED STATES CELLULAR				
200	43149	7/2/2020	82820062	MONTHLY CELL BILL		677.52
200	43200	6/26/2020	0376004097	MONTHLY TRACKING		183.95
Invoice Amount : 861.47		Discount Amount : 0.00		Check Amount : 861.47		
Check Number : 24154		Check Date : 6/17/2020				
Vendor : 175		USA BLUE BOOK				
200	43152	7/4/2020	257710	TEST SAMPLE, REPLACEMENT PAF 154489		788.05
300	43152	7/4/2020	257710	TEST SAMPLE, REPLACEMENT PAF 154489		576.00
Invoice Amount : 1,364.05		Discount Amount : 0.00		Check Amount : 1,364.05		
Check Number : 24155		Check Date : 6/17/2020				
Vendor : 822		VACoRP				
200	43205	7/12/2020	66758	VACORP LIBILITY INSURANCE		26,277.00
200	43210	7/1/2020	66759	WORKERS COMPENSATION		6,667.00
Invoice Amount : 32,944.00		Discount Amount : 0.00		Check Amount : 32,944.00		
Check Number : 24156		Check Date : 6/17/2020				
Vendor : 5194		WENDY HAYES				
200	43173	7/5/2020	10060734	DEPOSIT REFUND		25.00
Invoice Amount : 25.00		Discount Amount : 0.00		Check Amount : 25.00		

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 6/17/2020 3:11:58 PM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
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Total Number of Checks : 29
 Largest Check Amount : 32,944.00
 Total for all Checks Printed : 79,318.78

Summary		Amount
Fund		
200 WATER		71,995.57
300 SEWER FUND		7,323.21

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 6/30/2020 11:06:27 AM
 User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Check Number : 24157		Check Date : 6/30/2020				
Vendor : 110		APPALACHIAN POWER				
200	43259	7/15/2020	020-152-071-0-996	SURRATT DRIVE		163.19
200	43260	7/13/2020	027-236-621-0-8770	CEDAR LANE		9.12
200	43261	7/15/2020	029-641-384-0-0	CANA WELL #3		123.94
300	43262	7/13/2020	025-094-460-0-751	BEAUTY SHOP SEWER TREATM		744.34
200	43263	7/13/2020	024-030-560-1-9	OLD PIPERS GAP ROAD		40.32
200	43270	7/13/2020	025-038-019-0-0	CANA WELL #4		204.12
200	43271	7/13/2020	022-627-715-0-0	CANA WELL #1		143.82
200	43272	7/13/2020	022-893-559-0-7	CANA WELL #2		233.76
200	43273	7/15/2020	021-010-059-1-294	HEATHER TRL HILLCREST WELL		61.67
200	43274	6/6/2020	025-871-356-0-5	WOODLAWN WELL #3		33.30
300	43275	7/6/2020	020-713-869-1-258	SENIOR ROAD SEWER PUMP ST		712.19
200	43276	7/7/2020	029-628-035-0-433	TRINITY WAY OUTDOOR LIGHT		14.30
200	43277	7/7/2020	027-718-767-1-718	KELLY ROAD WELL #3		72.55
200	43278	7/7/2020	024-789-256-0-11102	INDUSTRIAL PARK DRIVE PUM		1.95
200	43279	7/7/2020	027-532-928-1-8210	TRINITY WAY		210.84
200	43280	7/7/2020	025-113-458-0-9431	REEDSIDE DRIVE		565.20
200	43281	7/7/2020	022-604-327-0-933	TRINITY WAY		35.44
200	43282	7/6/2020	020-300-356-0-01473	CARROLLTON PIKE WASTE W		566.65
200	43283	7/6/2020	027-913-901-0-3309	EXPANSION DRIVE WELL STOF		16.63
200	43284	7/6/2020	029-089-256-0-138	INDUSTRIAL PARK DR 1-77 WELI		12.24
200	43285	7/6/2020	023-290-502-0-3451	TRAINING CENTER ROAD WATI		9.12

Invoice Amount : 3,974.69 Discount Amount : 0.00 Check Amount : 3,974.69

Check Number : 24158		Check Date : 6/30/2020				
Vendor : 501		B & H COMPUTERS				
200	43268	7/15/2020	754851	CELL PHONE SCOTTY		49.99

Invoice Amount : 49.99 Discount Amount : 0.00 Check Amount : 49.99

Check Number : 24159		Check Date : 6/30/2020				
Vendor : 121		CENTURYLINK				
200	43264	7/15/2020	310286495	WATER PUMP STATION PHONE		128.64

Invoice Amount : 128.64 Discount Amount : 0.00 Check Amount : 128.64

Check Number : 24160		Check Date : 6/30/2020				
Vendor : 291		CORE & MAIN				
200	43245	7/15/2020	M582375	RADIO READS		7,882.46
200	43248	7/15/2020	M461321	IPEARLS, PRESSURE REDUCING V.		997.60
300	43248	7/15/2020	M461321	IPEARLS, PRESSURE REDUCING V.		1,500.00
200	43267	7/15/2020	M501825	REDUCING VALVES SHANE		58.56

Invoice Amount : 10,438.62 Discount Amount : 0.00 Check Amount : 10,438.62

Check Number : 24161		Check Date : 6/30/2020				
Vendor : 5199		EMILY PADGETT				
200	43289	7/15/2020	11000196	DEPOSIT REFUND		65.55

Invoice Amount : 65.55 Discount Amount : 0.00 Check Amount : 65.55

Check Number : 24162		Check Date : 6/30/2020				
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CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 6/30/2020 11:06:27 AM
User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Vendor	: 162	FERGUSON ENTERPRISES, INC. #11 #75				
300	43249	7/15/2020	6671275	VLV BOX RISERS	154498	143.29
Invoice Amount	: 143.29	Discount Amount	: 0.00	Check Amount	: 143.29	
Check Number	: 24163	Check Date	: 6/30/2020			
Vendor	: 453	FLOWERS AUTO PARTS				
300	43256	7/15/2020	963728	OIL CHANGE EQUINOZ VHE #170-13	154503	36.52
300	43257	7/15/2020	963184	FUEL LINE HOUSE MOWER	15401	2.00
300	43258	7/15/2020	963179	NAPA FUEL FILTER, PREM STARTE	154501	7.27
300	43265	7/15/2020	963127	SPARE MOWER PART	154501	91.08
300	43266	7/15/2020	963665	STARTER RED FORD MILES 147,000	154502	201.80
Invoice Amount	: 338.67	Discount Amount	: 0.00	Check Amount	: 338.67	
Check Number	: 24164	Check Date	: 6/30/2020			
Vendor	: 5197	H & S ENTERPRISES, INC.				
200	43287	7/15/2020	10070107	DEPOSIT REFUND		75.00
Invoice Amount	: 75.00	Discount Amount	: 0.00	Check Amount	: 75.00	
Check Number	: 24165	Check Date	: 6/30/2020			
Vendor	: 591	HARRIS COMPUTER SYSTEMS				
200	43244	7/15/2020	CT046744	INHANCE SMALL BUSINESS AND FI		900.00
300	43244	7/15/2020	CT046744	INHANCE SMALL BUSINESS AND FI		900.00
Invoice Amount	: 1,800.00	Discount Amount	: 0.00	Check Amount	: 1,800.00	
Check Number	: 24166	Check Date	: 6/30/2020			
Vendor	: 295	HICOK, BROWN & COMPANY				
200	43251	7/15/2020	57421	RECONCILE/REVIEW AUDIT FOR 6/		1,100.00
Invoice Amount	: 1,100.00	Discount Amount	: 0.00	Check Amount	: 1,100.00	
Check Number	: 24167	Check Date	: 6/30/2020			
Vendor	: 5196	JOHN & BARBARA TRUSSELL				
200	43286	7/15/2020	10002846	DEPOSIT REFUND		54.55
Invoice Amount	: 54.55	Discount Amount	: 0.00	Check Amount	: 54.55	
Check Number	: 24168	Check Date	: 6/30/2020			
Vendor	: 217	KEY PLUMBING				
300	43252	7/15/2020	2659	PUMP/HAUL EXIT #1		450.00
300	43291	7/15/2020	2689	PUMP/HAUL EXIT #1		450.00
Invoice Amount	: 900.00	Discount Amount	: 0.00	Check Amount	: 900.00	
Check Number	: 24169	Check Date	: 6/30/2020			
Vendor	: 167	LOWE'S COMPANY INC.				
200	43250	7/15/2020	24435	PARTS JOSH PRESSURE TEST HO		26.19
Invoice Amount	: 26.19	Discount Amount	: 0.00	Check Amount	: 26.19	
Check Number	: 24170	Check Date	: 6/30/2020			

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Final Check Register

Date : 6/30/2020 11:06:27 AM

User Name : DEBBIE

Fund	Trans. #	Due Date	Invoice #	Description	PO Number	Amount
Vendor	: 5126	MANSFIELD OIL COMPANY				
200	43290	7/15/2020	SQLCD-607498	FUEL PURCHASES 6/11-6/15 2020		651.20

Invoice Amount : 651.20 Discount Amount : 0.00 Check Amount : 651.20

Check Number	: 24171	Check Date		: 6/30/2020		
Vendor	: 1436	NATIONAL BANK				
200	43243	7/15/2020	8113291	OFFICE SUPPLIES	154505	516.63
200	43246	7/15/2020	026993	SUPPLIES		10.12
200	43247	7/15/2020	6280085	AGREEMENT PURCHASING		50.42
200	43269	7/15/2020	114-7309939-44	SUPPLIES, MASK, SCREEN PROTEI	154504	56.85

Invoice Amount : 634.02 Discount Amount : 0.00 Check Amount : 634.02

Check Number	: 24172	Check Date		: 6/30/2020		
Vendor	: 1062	UNIFIRST CORPORATION				
200	43254	7/15/2020	2070790318	UNIFORMS		70.52
200	43255	7/15/2020	2070791437062	UNIFORMS		70.52

Invoice Amount : 141.04 Discount Amount : 0.00 Check Amount : 141.04

Check Number	: 24173	Check Date		: 6/30/2020		
Vendor	: 458	VERIZON WIRELESS				
300	43253	7/15/2020	9856337598	PHONE AT EXIT #1		68.15

Invoice Amount : 68.15 Discount Amount : 0.00 Check Amount : 68.15

Check Number	: 24174	Check Date		: 6/30/2020		
Vendor	: 5198	WILLIAM & DOROTHY ORR				
200	43288	7/15/2020	10004059	DEPOSIT REFUND		12.94

Invoice Amount : 12.94 Discount Amount : 0.00 Check Amount : 12.94

Total Number of Checks : 18
Largest Check Amount : 10,438.82
Total for all Checks Printed : 20,602.54

Summary

Fund	Amount
200 WATER	15,295.90
300 SEWER FUND	5,306.64

NATIONAL BANK ON LINE TRANSFERS

July 13, 2020

Transfer for claims

CCPSA to Operating June 18, 2020 \$79,318.78

CCPSA to Operating June 30,2020 \$20,602.64

CCPSA to Operating July 13, 2020 \$110,063.81

Transfer to Reserves

CCPSA to O & M Reserve \$5,000.00

CCPSA to Short Lived Assets Reserve \$5,000.00



CITY OF GALAX

Office of the City Manager

TELEPHONE 276-236-5773

FAX 276-236-2889

June 30, 2020

Cellell Dalton, Interim County Administrator
Carroll County
605-1 Pine St.
Hillsville, VA 24348

Re: Sewer Service Agreement and Debt Service

Dear Cellell,

This letter is sent as a follow-up to my email to you on April 7, 2020. The City of Galax is close to completing our work at the Galax Waste Water Treatment Plant (WWTP), and the associated pump stations and force mains. Per the 2007 Agreement and the 2015 Addendum, Carroll County and the CCPSA are responsible for a portion of the annual debt service based on overall capacity at the WWTP and by flow at facilities leading to the WWTP. The facilities leading to the WWTP would include the BC Vaughan Pump Station (BCVPS) for this project.

Attached are two exhibits (Exhibit A and Exhibit B) for your review, as well as the original 2007 agreement and the 2015 addendum.

The project was broken into three contracts; Contract 1 was for the WWTP, Contract 2 was for pump station work, and Contract 3 was for the force main work. Edwin Ward, City Engineer, reviewed the project costs for each separate contract in order to arrive at the costs shown on Exhibit A and Exhibit B.

The WWTP Contract 1 portion of the project is \$8,066,584 and is within 1% of the actual final project expenses. The Contract 2 portion of expenses related to the BCVPS is \$755,722. Project expenses associated with Contract 3 and with Contract 2 improvements at the Ballard's Branch Pump Station and Fries Road Pump Station were excluded from the CCPSA debt service calculations.

Exhibit A takes into account the flow capacity of 260,000 gpd to the WWTP as agreed upon with the 2007 Agreement. You will note that per this agreement, the CCPSA is allocated 8.7% of the total capacity at the WWTP. When reviewing the flow through the BCVPS, the CCPSA has an average flow over the past 6 months that equates to 26.4% of the total flow. You will see from the Exhibit A that the total debt service allocated to the CCPSA is \$898,424 based on these

111 EAST GRAYSON STREET – GALAX, VIRGINIA 24333

calculations with semi-annual payments of \$22,461 (\$44,922 annually) based on the 20-year, 0% loan we received from the VRA.

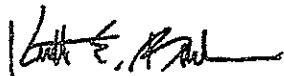
Exhibit B takes into account the flow capacity of 450,000 gpd to the WWTP as agreed upon with the 2015 Addendum Agreement. You will note that per this agreement, the CCPSA is allocated 15% of the total capacity at the WWTP. When reviewing the flow through the BCVPS, the CCPSA has an average flow over the past 6 months that equates to 26.4% of the total flow. You will see from the Exhibit B that the total debt service allocated to the CCPSA is \$1,409,308 based on these calculations with semi-annual payments of \$35,233 (\$70,466 annually) based on the 20-year, 0% loan we received from the VRA.

Neither of the above calculations take into account reserve flow capacity from Wildwood, which hasn't materialized yet.

In reviewing this with Edwin and discussing the actual flow Carroll is sending each day, I am offering to use the Exhibit A document to set the debt payment for now. When the Carroll flow begins to increase and we see a worthwhile change in the flow volume over the 6-month period, we can revisit the debt service then. I do not think charging a fee for reserve capacity on the Wildwood project is something to consider at this time unless the situation changes regarding reserve capacity with the CCPSA and Wildwood.

If there are any questions, please feel free to contact me at 276-236-5773.

Sincerely,



Keith Barker
City Manager

cc: Edwin Ward, City Engineer
Judy Taylor-Gallimore, Finance Director
G.W. Shaw, Utilities Superintendent

**ADDENDUM TO AGREEMENT FOR
WASTEWATER TREATMENT SERVICE**

This ADDENDUM, made the 9th day of February, 2015, amends the written agreement dated June 19, 2007, (the "Agreement") between the City of Galax (the "City") the County of Carroll (the "County") and the Carroll County Public Service Authority (the "PSA"), political subdivisions of the Commonwealth of Virginia (collectively, the "Parties").

WHEREAS, as set forth in the Agreement, the parties established certain terms and conditions for connection by the PSA of portions of its wastewater collection system to the City's wastewater collection and treatment system, and for treatment by the City of certain quantities of wastewater collected from the PSA's collection system; and,

WHEREAS, the City, the County, and the County of Grayson formed the Carroll Grayson Galax Regional Industrial Facility Authority, operating as Blue Ridge Crossroads Economic Development Authority (BRCEDA), to promote regional economic development. One of the major projects of BRCEDA is the development of the Wildwood Commerce Park, (Wildwood) into which project the three localities have invested funds and from which, upon development the localities will share revenue. In order to provide adequate wastewater treatment capacity for development of Wildwood, additional capacity for wastewater treatment is needed to be reserved in the City wastewater collection and treatment system for the Wildwood project and, in addition, the County and the PSA need to reserve additional capacity in the City wastewater collection and treatment system for the PSA and County growth; and,

WHEREAS, the City has sufficient additional capacity and is willing to reserve to the County and the PSA a portion of such capacity for the Wildwood project and, generally, to the County and the PSA for economic development and therefore, the parties now wish to amend the Agreement to enable the PSA and the County to send increased flows of wastewater to the City for treatment, to reserve capacity in the City system for Wildwood and to provide for supplemental terms for termination of the Agreement.

THEREFORE, in consideration of the foregoing premises and the mutual covenants contained therein, the parties agree as follows:

I. Increased Permitted Flows for Treatment by City

The City currently accepts wastewater from the PSA and the Agreement provides that the City will accept from the PSA an average of up to 260,000 gallons of wastewater per day for treatment, calculated on a monthly average. In order to provide additional capacity for the PSA and to promote economic development to the County, beginning on the 1st day of February, 2015, the City will accept from the PSA for treatment an amount not to exceed 450,000 gallons of wastewater per day, calculated on a monthly average under the same terms and conditions of the Agreement. Attachment A to this Addendum contains wastewater flowrate benchmarks requiring that evaluation, planning, design and/or construction activities be initiated to properly manage peak flows and normal daily wastewater flow increases. The volume shall be measured at the current meter at the connection point, as further described in the Agreement.

II. Reservation of Capacity for Wildwood Commerce Park

The parties understand that the Wildwood project will need increased treatment capacity over and above the capacity reserved for the PSA and the County. The City therefore does hereby reserve to the County and the PSA additional treatment capacity in the City wastewater collection and treatment system for the Wildwood Commerce Park project in the additional maximum peak flow amount of 550,000 gallons of wastewater per day for treatment. This treatment capacity is reserved for flows from the Wildwood Commerce Park only and is in addition to the above treatment capacity reserved for the PSA and the County for current operation and growth and economic development. This additional treatment capacity is reserved effective upon the execution of this Addendum and shall be available at any time during the term of the Agreement, as extended by this Addendum, upon notice from the County or the PSA of the need for such capacity to serve the Wildwood project. Attachment A to this Addendum contains wastewater flowrate benchmarks requiring that evaluation, planning, design and/or construction activities be initiated to properly manage peak flows and normal daily wastewater flow increases. The PSA and the County are empowered to assign this additional capacity to the Carroll Grayson Galax Regional Industrial Facilities Authority for the use of the Wildwood Commerce Park.

III. Fees for Treatment

The initial fees for treatment shall be at the rate currently charged to the PSA by the City, subject to the right of the City to increase this rate in accordance with paragraph 6 of the Agreement. The City shall be entitled, but not required, to impose a surcharge of 20% of the then-current rate on each thousand gallons of wastewater discharged to the City over the limitations permitted under this Addendum, if such overage, based on a monthly average in Section I or maximum peak flow in Section II, exists for more than two months in any twelve month period. The City shall also be entitled to impose a treatment surcharge as further provided in paragraph 9 of the Agreement. Billing and payment procedures shall be as set forth in the Agreement.

IV. Term and Termination; Liquidated Damages

The term of the Agreement is amended to remain effective for a period of forty five (45) years from the date of execution of this Addendum by all parties, provided however that either party may terminate the Agreement, with or without cause, upon sixty (60) months' written notice. The parties recognize that the County and the PSA will suffer significant losses as a result of any early termination of the Agreement by the City, and will have to undertake construction of its own treatment facility or construct facilities for conveyance to third parties for treatment, and further recognize that the City will suffer significant losses as a result of any early termination of the Agreement by the PSA which will result in decreased treatment plant efficiency and higher operating expenses at the City's treatment facility. The parties therefore agree that in the event of termination by either the PSA, the County or the City without cause, the terminating party will pay to the other party the sum of \$100,000 per year for each year of the notice period in order to defray the non-terminating party's capital and other expenses resulting from the termination. In the event of such termination by the PSA the County will, if needed,

fund such payment to the City. The parties agree that this payment constitutes liquidated damages and not a penalty, and are reasonable and closely approximate either party's anticipated actual damages.

V. Effect on Remaining Provisions of Agreement

Each and every provision of the Agreement not specifically amended by this Addendum, or necessarily superseded by application of the terms of this Addendum, shall remain in full force and effect. In the event of a conflict between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall prevail.

IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this agreement to be duly executed in duplicate, each of which constitutes an original.

The above Agreement dated the 9th day of January, 2015, was approved by the Carroll County Board of Supervisors at a duly called meeting on the 4th day of February, 2015, by the City Council of the City of Galax at a duly called meeting on the 26th day of January, 2015, and by the Carroll County Public Service Authority at a duly called meeting on the 9th day of February, 2015.


Approved to as Form:



City Attorney



Mayor, City of Galax



Chairman, Carroll County
Board of Supervisors

Approved to as Form:



County Attorney



Chairman, Carroll County
Public Service Authority

Approved to as Form:



Attorney for Public Service Authority

STATE OF VIRGINIA

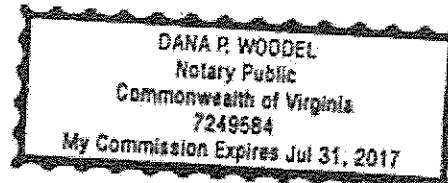
COUNTY OF CARROLL, to-wit:

I, Dana P. Woodel, a Notary Public in and for this County of Carroll, State of Virginia, do hereby certify that CM Mitchell, whose name is signed to the foregoing instrument dated February 10, 2015, as Mayor of the City of Galax, has this day acknowledged the same before me in Carroll County, State of Virginia.

My Commission expires: 7-31-15

Given under my hand this the 10th day of February, 2015.

Dana P. Woodel
Notary Public



STATE OF VIRGINIA

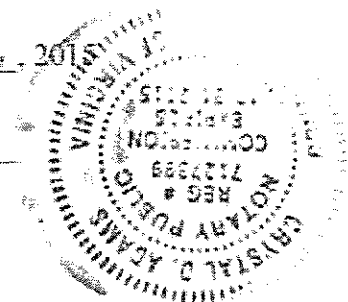
COUNTY OF CARROLL, to-wit:

I, Crystal D. Adams, a Notary Public in and for this County of Carroll, State of Virginia, do hereby certify that Phil D. McCaw, whose name is signed to the foregoing instrument dated Feb. 9th, 2015, as Chairman, Carroll County Board of Supervisors of the County of Carroll, has this day acknowledged the same before me in Carroll County, State of Virginia.

My Commission expires: 12-31-15

Given under my hand this the 9th day of February, 2015.

Crystal D. Adams
Notary Public

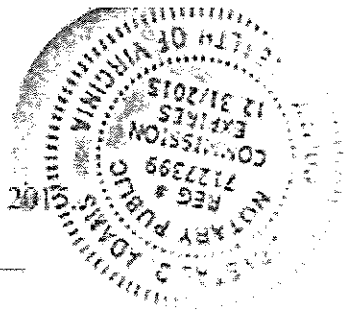


STATE OF VIRGINIA

COUNTY OF CARROLL, to-wit:

I, Crystal D. Adams, a Notary Public in and for this County of Carroll, State of Virginia, do hereby certify that W.S. 'Sam' Dickson, whose name is signed to the foregoing instrument dated Feb. 9, 2015, as Chairman, Carroll County Public Service Authority, has this day acknowledged the same before me in Carroll County, State of Virginia.

My Commission expires: 12-31-15



Given under my hand this the 9th day of February, 2015
Crystal D Adams
Notary Public

ADDENDUM TO AGREEMENT FOR WASTEWATER TREATMENT SERVICE

Attachment A

**WASTEWATER FLOW INCREASE NOTIFICATIONS,
PEAK HOUR FLOW RATE BENCHMARKS
AND
FUTURE PSA COLLECTION SYSTEM EXPANSIONS**

The City sewer collection system and wastewater treatment facility has capacity to handle its current and anticipated future normal daily wastewater demands. The City sewer collection system has the capacity to handle wastewater from Carroll County communities in the amount of 450,000 gallons per day based on normal daily flow averages. Additionally, the City sewer collection system has the wastewater handling capacity in the amount of 550,000 gallons per day based on a maximum peak flow for industrial wastewater from the Wildwood Commerce Park.

Rainfall Derived Infiltration and Inflow (RDII) within the City and Carroll County Public Service Authority (PSA) sewer collection systems significantly increases flow above normal daily flow rates. The City sewer collection system has the capacity to handle the peak flows currently being discharged from the Gladeville Cranberry Pump Station. In order to properly manage RDII issues and other normal daily cyclic peak flows within the sanitary sewer collection systems, it is necessary to establish Peak Hour Flow rate benchmarks. Evaluation, planning and/or construction activities shall be initiated at these established benchmarks in order to eliminate or minimize sanitary sewer system overflows from future PSA sewer collection system expansions.

The Peak Hour Flow rate is defined as the largest volume of flow occurring within a 1-hour period. Current meter records for the Gladeville Cranberry Pump Station indicates that the Peak Hour Flow rate is 560 gallons per minute. Increases in the Gladeville Cranberry Pump Station flow capacity or the addition of a new wastewater discharge point to the Galax sanitary sewer collection system will increase the Peak Hour Flow rate established in the Agreement Addendum.

The City reserves the right to reconsider and modify Peak Hour Flow benchmarks and to establish other events or parameters for the purpose of initiating evaluation, planning, or construction activities to address the variation of normal daily flow cycles and RDII related capacity issues. Requirements in this Attachment are supplemental and shall not alter or supersede conditions in the Addendum.

Wastewater Flow Increase Notifications

Carroll County and/or the Carroll County Public Service Authority shall notify the City of any proposed improvements to the Gladeville Cranberry pump station at least two year prior to increasing pump station maximum discharge flow rate.

Carroll County and/or the Carroll County Public Service Authority shall notify the City of any proposed collection system expansions and additional wastewater inputs to the Galax sanitary sewer collection system at least two year prior to the commencement of the new discharge.

Peak Hour Flow Rate Benchmarks

PSA pump station upgrades or additional wastewater input that raises the Peak Hour Flow rate by more than 150 gpm will require the City to initiate evaluation and design of an improvement project for the Mill Creek Interceptor.

PSA pump station upgrades or additional wastewater input that raises the Peak Hour Flow rate by more than 225 gpm will require the City to initiate evaluation and design of an improvement project or projects for the BC Vaughan Pump Station, its conveying force main, and the City's Wastewater Treatment Facility as necessary to meet proposed upgrades or wastewater flow increases.

Future PSA Collection System Expansions

Design of proposed PSA collection system expansions shall provide facilities capable of controlling the peak flow rate for diurnal variations and RDII as necessary to restrain the wastewater flow to less than the collection system capacity and within the limits of this Addendum.

The reservation of sewer collection system capacity to the Carroll Grayson Galax Regional Industrial Facilities Authority for the sole use of the Wildwood Commerce Park is conditioned upon the limitation of 550,000 gallons per day as the maximum allowable peak flow. Proposed

sewer collection facilities discharging wastewater from the Wildwood Commerce Park shall be constructed to control diurnal variations and RDI peak flow rates to below the maximum limit.

FILE COPY

AGREEMENT FOR WASTEWATER TREATMENT SERVICE

THIS AGREEMENT ("this Agreement"), made and entered into this 19th day of June, 2007, by and between the City of Galax, a political subdivision of the Commonwealth of Virginia ("City"), the Carroll County Public Service Authority, a political subdivision in the Commonwealth of Virginia ("PSA") and the County of Carroll, Virginia, a political subdivision of the Commonwealth of Virginia ("County"):

WITNESSETH

WHEREAS, the City operates a 3 million gallon per day (MGD) sewage treatment facility for the benefit of its residents; and,

WHEREAS, the County provides wastewater treatment facilities for portions of the County through the PSA and in doing so provides a public sewer collection system in the Gladeville-Cranberry area of the County operated by the PSA (the existing system) which wastewater is discharged at a connection point and pump station at 3121 Glendale Road, Galax, Virginia (the "connection point" or "pump station") to the City pursuant to a contract for Sewage Treatment between the City and the County dated March 28, 1994; and,

WHEREAS, the PSA is in the process of construction of additions to its public sewer collection system in the County, particularly the Woodlawn area of the County; and,

WHEREAS, the PSA desires to connect portions of its collection system to the existing system owned by the County which is operated by the PSA so that such wastewater is sent through the existing system to the City for treatment; and,

WHEREAS, the City has excess capacity in its wastewater treatment plant after servicing its customers and is agreeable to acceptance of additional wastewater from the County and the PSA; and

NOW THEREFORE, in consideration of the benefits to be mutually derived from the sale and purchase by the parties hereto for the treatment by the City of wastewater provided by the County and the PSA, and in order to promote and protect the public health, safety and welfare, the City, PSA and County mutually agree as follows:

(1) The PSA will construct and operate additions to its existing wastewater collection system in Carroll County, especially in the Woodlawn section of the County, and connect those additions to the existing system, all in accordance with all applicable state and federal laws and regulations.

(2) Upon connection by the PSA of the additional collection systems to the existing system the wastewater will flow through the existing system to be discharged into the City's collection system at its present connection point between the City's wastewater collection and the existing system. The City will provide treatment for such discharge at its wastewater treatment facility in accordance with all applicable state and federal laws and regulations and this Agreement.

(3) All construction and connection costs, metering and maintenance expenses associated with the construction and operation of the collection system owned or operated by the PSA, including any addition thereto, shall be the sole responsibility of the PSA.

(4) That presently the City is treating on the average of 65,000 gallons of wastewater per day, based on a monthly average, from the existing system and such flow is monitored at the pump station at the connection point. Upon connection by the PSA of its additional collection systems to the existing system the City will accept an additional amount of 195,000 gallons of wastewater per day at the connection point from the existing system and any addition thereto from the County and the PSA for treatment for a total not to exceed an average of 260,000 gallons of wastewater per day, based on a monthly average. The volume shall be measured at the current meter at the connection point. The PSA owns the meter and agrees to keep and maintain that meter in proper operating condition and the City shall have the right to inspect and test the meter for accuracy upon request. Should the meter be found to be defective the PSA will immediately replace or repair the meter and the parties will determine in good faith if additional funds are due to or a credit is due from the City because of any improper meter readings. The City shall continue to have access to this meter, pump station and the records of the PSA concerning flow through the meter and will read the meter monthly to determine the amounts due for service pursuant to this Agreement.

(5) The County and the PSA shall be responsible for any upgrades or improvements to the City's system including lines, pump stations and wastewater treatment facilities which are necessary because of such increase in wastewater flow or which may hereinafter become necessary because of passage of time or changes in state or federal regulatory requirements, provided however, that any such obligation to contribute to the City for such upgrade or improvement of the City system shall be calculated upon, and not exceed, an amount based upon the percentage of flow contributed to the City by the County and/or the PSA as compared to the flow from the City at the location such upgrade, or improvement is required, and based upon a monthly average of such flow over the preceding six (6) months, or, if such work is required because of the projected increase in flow, then based upon a good faith estimate of the projected flow. The PSA shall pay for their share of the costs of any improvements or upgrades at the Galax Wastewater Treatment Plant and this shall be calculated by dividing the PSA allocated flow of 260,000 gallons per day by the permitted capacity of the Wastewater Treatment Plant of 3.0 million gallons per day.

(6) Commencing on the first day of July, 2007, the PSA will pay to the City the amount of three dollars (\$3.00) per thousand gallons for all wastewater discharged to the City as measured as aforesaid at the connection point between the City and the existing system as the cost of transportation and treatment. The City shall be entitled to increase this rate at any time during the term of this Agreement upon notification to the PSA at least ninety (90) days prior to the effective date of the increase provided, however, that any such increase shall only be implemented as part of an overall rate increase and any rate increase to the PSA shall not be greater in proportion as such rate increase is to other applicable users of the City wastewater system. In addition to such charge, the City shall be entitled, but not required, to impose a surcharge of 20% of the current rate on each thousand gallons of wastewater discharged to the City over the 260,000 gallons per day limit permitted hereunder if such overage, based on a monthly average, exists for more than two months in any twelve month period. The City shall also be entitled to impose a treatment surcharge as further provided in paragraph 9 herein based upon the nature of the wastewater. The City shall determine quarterly, the amount due by the PSA for wastewater treatment and shall submit to the PSA within thirty (30) days from the end of each quarter a statement for services which shall be

1000
2.79 per
1000

paid by the PSA within thirty (30) days of receipt. Should the PSA contest any amount due it shall pay the contested amount and request reconsideration of the charge which, if granted by the City, shall be applied as a credit to the PSA against future billings. Failure of the PSA to pay the amount billed within thirty (30) days of receipt of the statement will result in a penalty of ten percent (10%) per annum.

(7) In the event of an emergency during which the volume of wastewater treatment is diminished for an extended period of time, the treatment for wastewater to the County and/or PSA shall be reduced or diminished at the same ratio or proportion as the treatment for City customers is reduced or diminished. If the City is required to enforce restrictions the County and PSA must also enforce the same restrictions on use.

(8) Neither the PSA or the County shall discharge to the City as part of their wastewater, pollutants not designed for removal by treatment works or which may exhibit toxicity or other forms of interference to the treatment works or the treatment plant's process, effluent, the receiving stream or sludge. Neither the PSA nor the County may contribute, or cause to be contributed, directly or indirectly, any pollutant or wastewater which causes pass-through interference with the operation of the City wastewater collection system or treatment facility. Neither the County or the PSA shall discharge to the City any wastewater which may injure or interfere with wastewater treatment processes or the City facilities, constitute a hazard to humans or animals, create a hazard to the receiving water of the City's treatment discharge, or violate any pretreatment standards as promulgated by the United States Environmental Protection Agency ("EPA"), the Virginia Department of Health ("VDH") or the Virginia Department of Environmental Quality ("DEQ") or any other applicable state or federal agency. Specifically, neither the County or the PSA may discharge to the City any wastewater which contains: 1) any toxic substances in amounts exceeding standards promulgated by EPA pursuant to Section 307(a) of PL 92-500 or amendments thereto, and/or limits established by the PSA or the City in their pretreatment model, whichever is more stringent; 2) chemical elements or compounds, phenols or other taste or odor producing substances which are not susceptible to treatment or which may interfere with the biological or physical/chemical unit processes or efficiency of the City treatment facility; 3) pollutants which create a fire or explosion hazard; 4) discharges which will cause corrosive structural damage to the City's collection or treatment facility; 5) solid or viscous pollutants (including garbage, grease or oil) in amounts which cause or will cause obstruction in the flow in the City's treatment system; 6) discharges which cause excessive foaming in the City treatment facility or portions of the City collection system; 7) trucked or hauled wastewater, sludge, septic tank pumpout or pollutants; 8) any other incompatible wastewater which is not amenable to treatment or reduction by the City treatment facility, is amenable to treatment only to such degree that the City's treatment facility's effluent cannot meet the requirement of other agencies (state or federal) having jurisdiction over discharge from the facility to the receiving water, and any other wastewater, pollutant, chemical or substance which damages the City's collection system or wastewater treatment facility or which causes the City's collection system or treatment facility to violate any applicable state or federal rule or regulation.

(9) The PSA presently has pre-treatment requirements and regulations involving industrial waste. The PSA shall provide a copy of those requirements and regulations to the City upon execution of this Agreement. The PSA will strictly enforce those requirements and will ensure that the quality of the wastewater, industrial or other, sent to the City will meet or exceed all state or federal regulations and the terms and conditions of this Agreement, whichever is stricter. Should the quality of the wastewater discharged to the City violate such

requirements, including, specifically, the requirements imposed in paragraph (8) of this Agreement, the City shall charge to the PSA, and the PSA will pay to the City all expenses, costs, costs of repair or other damage, penalties or fines incurred by the City, including attorney fees, as a result of the violation of such standards or this Agreement. Additionally, should the quality of the wastewater discharged to the City not be prohibited but cause the treatment costs of the City to increase, the City may also surcharge the PSA for such increased costs of treatment. The PSA will cooperate with the City to protect the City's waste collection and treatment facility. The City shall be entitled to sample the wastewater at any available point within the existing system or any system connected thereto to ensure that such wastewater meets the standards imposed herein. The PSA will cooperate with the City in allowing those samples to be taken at the City's request. If requested by the City, the PSA will consider such modifications of its Rules and Regulations, including pre-treatment requirements, as the City may deem necessary to protect the City wastewater collection system or treatment facility.

(10) The PSA presently has a program to control and reduce excessive I&I (Inflow & Infiltration) from groundwater into the County and PSA system. The City shall be entitled to review and consult with the PSA on its I&I reduction program. The PSA will take appropriate action to control and limit I&I from its existing system and all additions or connections hereafter constructed by the PSA to be connected to the existing system for discharge to the City shall be designed and constructed in such fashion as to prevent and control I&I to then existing, acceptable engineering standards.

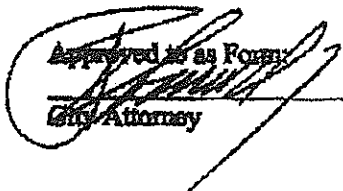
(11) The County, the PSA and the City covenant that they each have the authority to enter into this Agreement and that, should this Agreement be challenged in any court proceeding by any third party not a party to this Agreement that each will defend the same and that the County and/or the PSA will pay all costs and expenses, including attorney fees, incurred by the City as a result of such challenge by such third party. This Agreement replaces and supercedes all agreements, written or oral, between the parties relating to wastewater treatment, including the present Agreement entitled "Contract for Sewage Treatment" dated March 28, 1994 (the "1994 Contract") except that the 1994 Contract shall remain effective as to rates charged for wastewater treatment until July 1, 2007 when the new rates become effective.

(12) This Agreement is binding upon the County, PSA and the City, and their respective successors and assigns and shall be effective for a period of forty five (45) years from the date of execution by all parties, provided, however, that either party may terminate this Agreement, with or without cause, upon sixty (60) months written notice.

(13) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which together constitutes a single agreement. In interpreting any provision of this Agreement, no weight shall be given to nor shall any construction or interpretation be influenced by the fact that counsel for one of the parties drafted this Agreement, each party recognizing that it and its counsel have had an opportunity to review this Agreement and have contributed to the final form of the Agreement.

IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this agreement to be duly executed in duplicate, each of which constitutes an original.

The above Agreement dated the 19th day of June, 2007, was approved by the Carroll County Board of Supervisors at a duly called meeting on the 19th day of June, 2007, by the City Council of the City of Galax at a duly called meeting on the 11th day of June, 2007, and by the Carroll County Public Service Authority at a duly called meeting on the 12th day of June, 2007.

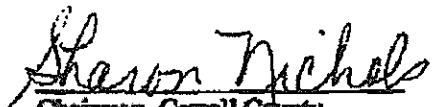
Approved to as Form:

City Attorney


Mayor, City of Galax


Chairman, Carroll County Board of Supervisors

Approved to as Form:

County Attorney


Chairman, Carroll County Public Service Authority

Approved to as Form:

Attorney for Public Service Authority

STATE OF VIRGINIA
COUNTY OF CARROLL, to-wit:

I, Betty Whiteaker, a Notary Public in and for this County of Carroll, State of Virginia, do hereby certify that CM Mitchell, whose name is signed to the foregoing instrument dated June 19, 2007, as Mayor of the City of Galax, has this day acknowledged the same before me in Carroll County, State of Virginia.

My Commission expires: 8/31/10

Given under my hand this the 19 day of June, 2007.

Betty Whiteaker
Notary Public

STATE OF VIRGINIA

COUNTY OF CARROLL, to-wit:

I, Dana Phillips, a Notary Public in and for this County of Carroll, State of Virginia, do hereby certify that Daniel Hutchins, whose name is signed to the foregoing instrument dated June 19, 2007, as Chairman, Carroll County Board of Supervisors of the County of Carroll, has this day acknowledged the same before me in Carroll County, State of Virginia.

My Commission expires July 31 2007

Given under my hand this the 19 day of June, 2007.

Dana M. Phillips
Notary Public

STATE OF VIRGINIA

COUNTY OF ^{Grayson} ~~CARROLL~~, to-wit:

I, Christina Bedard, a Notary Public in and for this County of Carroll, State of Virginia, do hereby certify that Shawn Nichols, whose name is signed to the foregoing instrument dated 6/18, 2007, as Chairman, Carroll County Public Service Authority, has this day acknowledged the same before me in Carroll County, State of Virginia.

My Commission expires: 2/28/08

Given under my hand this the 18th day of June, 2007.

Christina J. Bedard
Notary Public

EXHIBIT A - 2007 Agreement Capacity	
CCPSA Debt Service Calculation	
for Galax Wastewater Systems Improvement (GWSI) Project	
Contract 1 and BCVPS Portion of Contract 2	
Maximum Flow Capacity and Actual Flow Proportion	Gallons per Day
Descriptions	
Galax Wastewater Treatment Facility (GWTF) VPDES Permit Maximum Flow Capacity =	3,000,000
CCPSA Daily Maximum Flow Capacity Allocation Under June 19, 2007 Agreement =	260,000
BCVPS Daily Operating Report Six Month Average Daily Flow From Sept 2019 through February 2020 =	532,319
CCPSA Gladeville Pump Station Six Month Average Daily Flow From Sept 2019 through February 2020 =	140,389
City of Galax proportion of BCVPS Six Month Average Daily Flow From Sept 2019 through Febraury 2020 =	391,930
Flow Capacity Allocation and Actual Flow Proportion	Ratio %
GWTF VPDES Permit Maximum Flow Capacity Allocation =	91.3%
CCPSA Flow Capacity Allocation to GWTF VPDES Permit Flow =	8.7%
City of Galax Six Month Actual Flow Proportion to BCVPS =	73.6%
CCPSA Six Month Actual Flow Proportion to BCVPS =	26.4%
Debt Service Funding Contribution Description	Amount
GWSI Project Contract 1 Total Cost =	\$ 8,066,584
CCPSA Debt Service Funding Proportion of 8.7% for GWTF Contract 1 =	\$ 699,104
GWSI Project Contract 2 BCVPS Total Cost =	\$ 755,112
CCPSA Debt Service Funding Proportion of 26.4% for BCVPS Contract 2 =	\$ 199,320
CCPSA Total Debt Service for GWTF & BCVPS portions of the GWSI Project =	\$ 898,424
Semi-Annual Payments =	\$ 22,461
Total Annual Payment =	\$ 44,921
CCPSA Debt Service Percentage of Total Applicable GWSI Project Costs =	10.2%

GWTF = Galax Wastewater Treatment Facility
 VPDES = VA Pollution Discharge Elimination System Permit
 GWSI = Galax Wastewater System Improvements Project
 BCVPS = BC Vaughan Pump Station

EXHIBIT B - 2015 Addendum Capacity

CCPSA Debt Service Calculation for Galax Wastewater Systems Improvement (GWSI) Project Contract 1 and BCVPS Portion of Contract 2

Maximum Flow Capacity and Actual Flow Proportion Descriptions	Gallons per Day
Galax Wastewater Treatment Facility (GWTF) VPDES Permit Maximum Flow Capacity =	3,000,000
CCPSA Daily Maximum Flow Capacity Allocation Under June 19, 2007 Agreement =	450,000
BCVPS Daily Operating Report Six Month Average Daily Flow From Sept 2019 through February 2020 =	532,319
CCPSA Gladeville Pump Station Six Month Average Daily Flow From Sept 2019 through February 2020 =	140,389
City of Galax proportion of BCVPS Six Month Average Daily Flow From Sept 2019 through February 2020 =	391,930
Flow Capacity Allocation and Actual Flow Proportion	Ratio %
GWTF VPDES Permit Maximum Flow Capacity Allocation =	85.0%
CCPSA Flow Capacity Allocation to GWTF VPDES Permit Flow =	15.0%
City of Galax Six Month Actual Flow Proportion to BCVPS =	73.6%
CCPSA Six Month Actual Flow Proportion to BCVPS =	26.4%
Debt Service Funding Contribution Description	Amount
GWSI Project Contract 1 Total Cost =	\$ 8,066,584
CCPSA Debt Service Funding Proportion of 15% for GWTF Contract 1 =	\$ 1,209,988
GWSI Project Contract 2 BCVPS Total Cost =	\$ 755,112
CCPSA Debt Service Funding Proportion of 26.4% for BCVPS Contract 2 =	\$ 199,320
CCPSA Total Debt Service for GWTF & BCVPS portions of the GWSI Project =	\$ 1,409,308
Semi-Annual Payments =	\$ 35,233
Total Annual Payment =	\$ 70,465
CCPSA Debt Service Percentage of Total Applicable GWSI Project Costs =	16.0%

GWTF = Galax Wastewater Treatment Facility
 VPDES = VA Pollution Discharge Elimination System Permit
 GWSI = Galax Wastewater System Improvements Project
 BCVPS = BC Vaughan Pump Station

PSA Update:

The PSA has approximately 200 miles of water lines, 50 miles of gravity sewer lines, 25 miles of force main sewer line, 795 fire hydrants, 12 sewer pump stations, 12 water storage tanks, several wells and several water booster pump stations. The PSA's Water systems are as follows: Cana, Exit 1, Fancy Gap, Regional, Tower Road and Hillcrest Estates. The PSA's Sewer systems are as follows: Fancy Gap, Woodlawn, Gladeville/Cranberry, Hillsville and Loves. All of this is operated and maintained with a staff of 13 people.

- Total of 69 work orders in June (check pressure, check for leak, turn-off, turn-on, etc)

- Construction, Maintenance and Operations items completed –*ATTACHED DAILY SHEETS

- Miss Utility Markings (3 emergency, 96 water and 97 sewer tickets)

- Office items completed-
 - Daily-customer service, deposits, review of payments, bills, invoices, scan checks, balance bank statements, close-out, etc.
 - Monthly-meter reading (office staff and field staff), print bills, print late-bills, prepare cut-off list, close-out, balance bank statements, etc.
 - Rate study-continue
 - Researching new cloud-based billing software

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 100 GENERAL

Fiscal Year : 2019 - 2020

Period Ending as of June	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
00.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
00.100300 PETTY CASH ACCT.....	0.00	0.00	0.00	0.00
00.100400 EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
00.100500 Operating Account - CB.....	5,795.50	0.00	0.00	0.00
00.100600 OPERATING (NB).....	924.53	0.00	0.00	0.00
00.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100 CCPSA.....	6,013.71	0.00	0.00	0.00
00.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.101500 Gladeville/Cranberry Sewer Revenue.....	0.00	0.00	0.00	0.00
00.101600 GLADEVILLE/CRANBERRY SEWER (NB).....	0.00	0.00	0.00	0.00
00.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
00.104000 Woodlawn FMHA Project Revenue.....	0.00	0.00	0.00	0.00
00.104100 WOODLAWN WATER (NB).....	0.00	0.00	0.00	0.00
00.104900 RT. 100 WATER (NB).....	0.00	0.00	0.00	0.00
00.105000 Rt 100 FMHA Project Revenue.....	0.00	0.00	0.00	0.00
00.105100 RT. 100 WATER.....	0.00	0.00	0.00	0.00
00.106000 Debt Revenue Account.....	529,527.13	0.00	0.00	0.00
00.106100 O & M RESERVE.....	121,386.53	0.00	0.00	0.00
00.106200 SHORT LIVED ASSETS.....	118,511.15	0.00	0.00	0.00
00.106500 Cana Water Revenue.....	0.00	0.00	0.00	0.00
00.106600 CANA WATER (NB).....	0.00	0.00	0.00	0.00
00.107000 620 AIRPORT ROAD REVENUE.....	0.00	0.00	0.00	0.00
00.107100 AIRPORT/620 WATER (NB).....	0.00	0.00	0.00	0.00
00.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	637,712.13	0.00	0.00	0.00
00.107500 Honeycutt Dam Water Project (NB).....	0.00	0.00	0.00	0.00
00.108000 620/AIRPORT ROAD CONST. (NB).....	0.00	0.00	0.00	0.00
00.108200 HAPPY HOLLOW CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.108500 Woodawn Sewer Const. (NB).....	0.00	0.00	0.00	0.00
00.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
00.109000 EXIT 19 SEWER CONST.....	0.00	0.00	0.00	0.00
00.109100 HONEYCUTT DAM WATER PROJECT.....	0.00	0.00	0.00	0.00
00.109200 AIRPORT ROAD.....	0.00	0.00	0.00	0.00
00.109300 WOODLAWN SEWER.....	0.00	0.00	0.00	0.00
00.109400 WHITETOWN/LITTLE VINE WATER.....	0.00	0.00	0.00	0.00
00.109500 RT. 100 WATER CONST.....	0.00	0.00	0.00	0.00
00.110000 A/R WATER.....	0.00	0.00	0.00	0.00
95.110000 A/R WATER.....	0.00	0.00	0.00	0.00
00.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
98.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
95.110002 A/R STATE FEE.....	0.00	0.00	0.00	0.00
95.110003 A/R WATER DEPOSIT.....	0.00	0.00	0.00	0.00
98.110004 A/R SEWER DEPOSIT.....	0.00	0.00	0.00	0.00
95.110005 A/R FIRE SERVICE FEE.....	0.00	0.00	0.00	0.00
95.110007 A/R WRITE OFF.....	0.00	0.00	0.00	0.00
00.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
98.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110009 A/R WATER PENALTY.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 100 GENERAL		Year to Date		Current Month	
Fiscal Year : 2019 - 2020		Debit	Credit	Debit	Credit
Period Ending as of June					
98.110010	A/R SEWER PENALTY.....	0.00	0.00	0.00	0.00
00.110020	GRANTS R WATER.....	0.00	0.00	0.00	0.00
00.110026	ALLOW BAD DEBT WATER.....	0.00	0.00	0.00	0.00
00.110027	ALLOW BAD DEBT SEWER.....	0.00	0.00	0.00	0.00
00.110028	PREPAID EXPENSES WATER.....	0.00	0.00	0.00	0.00
00.110030	BOND ISSUE COST WATER.....	0.00	0.00	0.00	0.00
00.110032	FIXED ASSETS WATER.....	0.00	0.00	0.00	0.00
00.110034	CONSTRUCTION IN PROCESS WATER.....	0.00	0.00	0.00	0.00
00.110036	ACCUMULATED DEPRECIATION WATER.....	0.00	0.00	0.00	0.00
00.110040	DUE TO CARROLL COUNTY WATER.....	0.00	0.00	0.00	0.00
00.110042	DEBT WATER.....	0.00	0.00	0.00	0.00
00.110043	DEBT SEWER.....	0.00	0.00	0.00	0.00
00.110044	INTEREST PAYABLE WATER.....	0.00	0.00	0.00	0.00
00.110045	INTEREST PAYABLE SEWER.....	0.00	0.00	0.00	0.00
00.110046	CONSTRUCTION PAYABLE WATER.....	0.00	0.00	0.00	0.00
00.110048	CONSUMER DEPOSITS WATER.....	0.00	0.00	0.00	0.00
00.110050	ACCRUED LEAVE WATER.....	0.00	0.00	0.00	0.00
00.110100	NOTE RECEIVABLE.....	0.00	0.00	0.00	0.00
00.121000	Motor Vehicles & Equipment.....	0.00	0.00	0.00	0.00
00.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
00.205000	Fica Payable.....	0.00	0.00	0.00	0.00
00.205500	Federal Tax Payable.....	0.00	0.00	0.00	0.00
00.220003	WATER LIABILITY.....	0.00	0.00	0.00	0.00
95.220003	WATER LIABILITY.....	0.00	0.00	0.00	0.00
00.220004	SEWER LIABILITY.....	0.00	0.00	0.00	0.00
98.220004	SEWER LIABILITY.....	0.00	0.00	0.00	0.00
00.299999	TRANSFER CASH.....	0.00	1,419,858.28	0.00	0.00
00.310000	Retained Earnings.....	0.00	0.00	0.00	0.00
00.340000	System Clearing Account.....	0.00	0.00	0.00	0.00
00.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
10.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
15.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
20.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
25.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
27.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
30.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
35.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
40.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
45.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
50.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
60.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
65.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
70.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
71.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
75.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
80.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
84.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
85.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
86.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
90.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 100 GENERAL

Fiscal Year : 2019 - 2020

Period Ending as of June		Year to Date		Current Month	
		Debit	Credit	Debit	Credit
93.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
95.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
98.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
99.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
00.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
10.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
15.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
20.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
25.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
27.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
30.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
35.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
40.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
45.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
50.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
65.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
70.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
71.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
80.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
84.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
85.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
86.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
90.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
93.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
95.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
98.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
00.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
10.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
15.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
20.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
25.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
27.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
30.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
35.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
40.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
45.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
50.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
60.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
65.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
70.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
71.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
75.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
80.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
84.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
85.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
86.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
90.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
93.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
95.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
98.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 100 GENERAL

Fiscal Year : 2019 - 2020

Period Ending as of June

	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
99.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
Grand Totals	1,419,870.68	1,419,858.28	0.00	0.00

REPORT IS OUT OF BALANCE	
Report Current Month out of Balance by :	0.60
Report Year to Date out of Balance by :	12.40

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of June	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
00.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
27.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
86.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
95.000100 NATURAL GAS.....	0.00	0.00	0.00	0.00
00.000101 CASH-WATER.....	0.00	0.00	0.00	0.00
95.004093 WYTHE CO REIMBURSE.....	0.00	0.00	0.00	0.00
00.004094 WYTHECO WATER PURCHASES.....	0.00	0.00	0.00	0.00
95.004094 WYTHECO WATER PURCHASES.....	0.00	0.00	0.00	0.00
00.100000 Pooled Allocation.....	0.00	0.00	0.00	0.00
00.100400 EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
90.100400 EXIT 1 WATER/SEWER CONST. LOVES.....	0.00	0.00	0.00	0.00
00.100500 Operating Account - CB.....	19.59	0.00	0.00	0.00
95.100500 Operating Account - CB.....	85.94	0.00	0.00	0.00
00.100600 OPERATING (NB).....	8,747,447.53	0.00	20,962.66	0.00
27.100600 OPERATING (NB).....	0.00	29,702.88	0.00	0.00
95.100600 OPERATING (NB).....	0.00	8,734,124.43	0.00	20,116.52
00.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
95.101000 Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100 CCPSA.....	0.00	2,071,521.86	67,728.01	0.00
27.101100 CCPSA.....	3,904.00	0.00	0.00	0.00
95.101100 CCPSA.....	3,060,997.54	0.00	0.00	75,617.22
98.101100 CCPSA.....	0.00	0.00	0.00	0.00
00.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
86.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
95.101200 FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
95.101300 FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
27.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
95.101400 CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
27.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
93.103100 COON RIDGE.....	0.00	0.00	0.00	0.00
00.105900 620 DEBT RESERVE.....	140,372.40	0.00	0.00	0.00
65.105900 620 DEBT RESERVE.....	0.00	0.00	0.00	0.00
95.105900 620 DEBT RESERVE.....	8,666.16	0.00	201.85	0.00
00.106000 Debt Revenue Account.....	223,813.85	0.00	0.00	0.00
95.106000 Debt Revenue Account.....	43,829.04	0.00	776.02	0.00
00.106100 O & M RESERVE.....	0.00	69,818.68	2,500.00	0.00
95.106100 O & M RESERVE.....	4,303.36	0.00	71.38	0.00
00.106200 SHORT LIVED ASSETS.....	0.00	124,951.21	2,500.00	0.00
95.106200 SHORT LIVED ASSETS.....	5,487.18	0.00	84.55	0.00
95.107000 620 AIRPORT ROAD REVENUE.....	0.00	0.00	0.00	0.00
00.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	54,849.43	0.00	0.14
11.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	0.00	0.00	0.00
27.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	373,249.71	0.00	0.00	0.00
85.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	48,988.00	0.00	0.00
86.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	158,008.35	0.00	0.00
90.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	81,656.03	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of June	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
93.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	175,955.29	0.00	0.00
95.107300 CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	295,957.42	0.00	0.00
95.108000 620/AIRPORT ROAD CONST. (NB).....	0.00	0.00	0.00	0.00
00.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
85.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
95.108700 REGIONAL WATER CONST.....	0.00	0.00	0.00	0.00
95.110000 A/R WATER.....	263,721.03	0.00	21,058.05	0.00
95.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
98.110001 A/R SEWER.....	0.00	0.00	0.00	0.00
95.110002 A/R STATE FEE.....	905.60	0.00	0.00	21.23
95.110003 A/R WATER DEPOSIT.....	0.00	1,018.24	250.00	0.00
95.110005 A/R FIRE SERVICE FEE.....	5,343.26	0.00	244.29	0.00
00.110008 A/R OTHER.....	0.00	0.00	0.00	0.00
95.110008 A/R OTHER.....	0.00	34,299.21	0.00	21.47
00.110009 A/R WATER PENALTY.....	0.00	0.00	0.00	0.00
95.110009 A/R WATER PENALTY.....	118,653.95	0.00	0.00	4,811.94
95.110010 A/R SEWER PENALTY.....	0.00	0.00	0.00	0.00
95.110020 GRANTS R WATER.....	1,231.41	0.00	0.00	0.00
95.110021 OTHER RECEIVABLE.....	101,309.10	0.00	0.00	0.00
95.110026 ALLOW BAD DEBT WATER.....	0.00	177,563.28	0.00	0.00
95.110028 PREPAID EXPENSES WATER.....	37,653.00	0.00	0.00	0.00
95.110032 FIXED ASSETS WATER.....	37,942,647.84	0.00	0.00	0.00
95.110034 CONSTRUCTION IN PROCESS WATER.....	107,625.63	0.00	0.00	0.00
95.110036 ACCUMULATED DEPRECIATION WATER.....	0.00	11,498,983.20	0.00	0.00
95.110040 DUE TO CARROLL COUNTY WATER.....	0.00	98,763.64	0.00	0.00
95.110041 DUE TO CARROLL COUNTY SEWER.....	0.00	0.00	0.00	0.00
95.110042 DEBT WATER.....	0.00	16,138,153.48	0.00	0.00
95.110044 INTEREST PAYABLE WATER.....	0.00	31,164.95	0.00	0.00
95.110048 CONSUMER DEPOSITS WATER.....	0.00	77,854.92	0.00	0.00
95.110051 ACCRUED LEAVE SEWER.....	0.00	64,574.56	0.00	0.00
95.110100 NOTE RECEIVABLE.....	347,851.55	0.00	0.00	0.00
00.201000 Accounts Payable.....	0.00	40,928.63	0.00	0.00
11.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
27.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
85.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
86.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
90.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
93.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
95.201000 Accounts Payable.....	0.00	0.00	0.00	0.00
95.220003 WATER LIABILITY.....	1,075.00	0.00	0.00	175.00
95.230001 CONSTRUCTION PAYABLE WATER.....	0.00	0.00	0.00	0.00
95.231000 Net Pension Liability.....	0.00	338,066.00	0.00	0.00
95.290000 Deferred unflows-VRS.....	14,897.13	0.00	0.00	0.00
95.290001 Defered Inflows- VRS.....	0.00	0.00	0.00	0.00
95.299999 TRANSFER CASH.....	883,989.01	0.00	0.00	0.00
95.300000 Retained Earning.....	0.00	0.00	0.00	0.00
00.310000 Retained Earnings.....	0.00	120,532.48	0.00	0.00
11.310000 Retained Earnings.....	1,969.70	0.00	0.00	0.00
27.310000 Retained Earnings.....	0.00	982,384.45	0.00	0.00
84.310000 Retained Earnings.....	0.00	20.07	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of June	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
85.310000 Retained Earnings.....	91.25	0.00	0.00	0.00
86.310000 Retained Earnings.....	0.00	126,957.21	0.00	0.00
90.310000 Retained Earnings.....	0.00	532,895.63	0.00	0.00
93.310000 Retained Earnings.....	0.00	342,487.46	0.00	0.00
95.310000 Retained Earnings.....	0.00	9,517,416.02	0.00	0.00
98.310000 Retained Earnings.....	7.75	0.00	0.00	0.00
00.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
27.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
65.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
84.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
85.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
86.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
90.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
93.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
95.352000 Budgetary Revenues.....	3,083,045.65	0.00	0.00	0.00
98.352000 Budgetary Revenues.....	0.00	0.00	0.00	0.00
00.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
11.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
27.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
80.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
85.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
86.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
90.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
93.352500 Budgetary Expenses.....	0.00	0.00	0.00	0.00
95.352500 Budgetary Expenses.....	0.00	3,083,045.65	0.00	0.00
00.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
11.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
27.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
65.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
80.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
84.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
85.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
86.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
90.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
93.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
95.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
98.353000 Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
95.400000 Grant Revenue.....	0.00	1,231.41	0.00	0.00
95.400200 Service Fee Revenue.....	0.00	2,111,615.55	0.00	177,079.14
98.400200 Service Fee Revenue.....	0.00	0.00	0.00	0.00
95.400210 Hook Up Fee Revenue.....	0.00	67,545.54	0.00	250.02
98.400210 Hook Up Fee Revenue.....	0.00	0.00	0.00	0.00
95.400220 Deposits.....	75.00	0.00	0.00	0.00
95.400230 Fire Service Revenue.....	0.00	23,050.38	0.00	1,911.01
95.400240 State Fee Revenue.....	0.00	11,199.70	0.00	0.00
86.400250 Penalty Revenue.....	0.00	0.00	0.00	0.00
90.400250 Penalty Revenue.....	0.00	0.00	0.00	0.00
95.400250 Penalty Revenue.....	4,661.06	0.00	66.16	0.00
98.400250 Penalty Revenue.....	0.00	0.00	0.00	0.00
00.400260 Interest Revenue.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 200 WATER Fiscal Year : 2019 - 2020 Period Ending as of June		Year to Date		Current Month	
		Debit	Credit	Debit	Credit
27.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
65.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
84.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
85.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
86.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
90.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
93.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
95.400260	Interest Revenue.....	0.00	15,194.90	0.00	1,304.18
95.400270	Miscellaneous Revenue.....	0.00	79,059.18	0.00	1,815.55
98.400270	Miscellaneous Revenue.....	0.00	0.00	0.00	0.00
95.400280	Wythe Co. Reim. Debt LRW.....	0.00	15,692.00	0.00	0.00
95.400300	Carryover.....	0.00	0.00	0.00	0.00
95.402600	Water Service Fee.....	0.00	113.02	0.00	0.00
00.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
95.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
00.410000	Transfer From County.....	0.00	0.00	0.00	0.00
95.410000	Transfer From County.....	0.00	0.00	0.00	0.00
95.411000	VA Water Project.....	0.00	0.00	0.00	0.00
95.411001	RESERVE FUND.....	0.00	0.00	0.00	0.00
95.412000	AVAILABILITY FEE.....	0.00	0.00	0.00	0.00
95.412500	RECOVERED PROJECT EXPENSE.....	0.00	0.00	0.00	0.00
00.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
27.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
86.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
90.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
93.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
95.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
27.423000	RURAL DEVELOPMENT.....	0.00	0.00	0.00	0.00
90.423000	RURAL DEVELOPMENT.....	0.00	0.00	0.00	0.00
93.423000	RURAL DEVELOPMENT.....	0.00	0.00	0.00	0.00
27.424000	MOUNT RODGERS GRANT.....	0.00	0.00	0.00	0.00
95.440000	Other Collections.....	0.00	25,324.71	0.00	0.00
95.450000	County Contributions.....	0.00	0.00	0.00	0.00
11.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
85.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
86.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
93.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
95.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
95.500030	Capital Improvement.....	0.00	0.00	0.00	0.00
95.500035	Capitol Projects.....	1,471.46	0.00	0.00	0.00
27.500040	Contingency.....	0.00	0.00	0.00	0.00
80.500040	Contingency.....	0.00	0.00	0.00	0.00
85.500040	Contingency.....	0.00	0.00	0.00	0.00
86.500040	Contingency.....	0.00	0.00	0.00	0.00
90.500040	Contingency.....	0.00	0.00	0.00	0.00
93.500040	Contingency.....	0.00	0.00	0.00	0.00
95.500040	Contingency.....	0.00	0.00	0.00	0.00
95.500080	Audit Expense.....	16,100.00	0.00	1,100.00	0.00
85.500220	Chemical Expense.....	0.00	0.00	0.00	0.00
86.500220	Chemical Expense.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 200 WATER

Fiscal Year : 2019 - 2020

Period Ending as of June	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
95.500220 Chemical Expense.....	10,938.37	0.00	788.05	0.00
95.500230 Compensation Board Expense.....	625.00	0.00	0.00	0.00
95.500320 Deposits Refund Expense.....	3,575.37	0.00	762.26	0.00
95.500360 Diesel Expense.....	0.00	0.00	0.00	0.00
95.500370 Due to County.....	0.00	0.00	0.00	0.00
95.500420 Electrical Expense.....	108,886.60	0.00	10,555.07	0.00
95.500450 Equipment Maintenance Expense.....	94,017.00	0.00	84.75	0.00
95.500520 FICA Expense.....	2,767.05	0.00	0.00	0.00
95.500550 Fuel Expense.....	17,170.69	0.00	1,805.93	0.00
95.500620 Health Insurance Expense.....	9,232.86	0.00	0.00	0.00
95.500625 Insurance Deductible.....	0.00	0.00	0.00	0.00
95.501120 Lab Testing Expense.....	15,139.29	0.00	3,137.01	0.00
27.501130 Legal Expense.....	0.00	0.00	0.00	0.00
86.501130 Legal Expense.....	0.00	0.00	0.00	0.00
95.501130 Legal Expense.....	5,941.00	0.00	1,518.00	0.00
95.501150 Liability Insurance Expense.....	26,277.00	0.00	26,277.00	0.00
95.501250 Miscellaneous Expense.....	0.00	0.00	0.00	0.00
95.501260 Miss Utility.....	838.95	0.00	84.00	0.00
95.501420 Office Supply Expense.....	8,971.95	0.00	744.45	0.00
85.501440 Operation Supply Expense.....	0.00	0.00	0.00	0.00
95.501440 Operation Supply Expense.....	132,760.49	0.00	13,833.12	0.00
95.501520 Personal Contingency Expense.....	0.00	0.00	0.00	0.00
95.501540 Postage Expense.....	20,000.20	0.00	382.00	0.00
95.501720 Salary Expense.....	39,617.90	0.00	0.00	0.00
95.501820 Tank Maintenance Expense.....	63,440.92	0.00	0.00	0.00
95.501840 Telephone Expense.....	13,352.48	0.00	1,364.22	0.00
95.501860 TOH Supplies Expense.....	0.00	0.00	0.00	0.00
95.501870 Tools & Equipment Expense.....	28,424.43	0.00	0.00	0.00
95.501871 EQUIPMENT.....	0.00	0.00	0.00	0.00
95.501872 TOOLS.....	0.00	0.00	0.00	0.00
95.501880 Travel Expense.....	0.00	0.00	0.00	0.00
95.501890 Tuition Expense.....	787.50	0.00	0.00	0.00
95.501920 Unemployment Insurance Expense.....	0.00	0.00	0.00	0.00
95.501940 Uniform Expense.....	5,538.68	0.00	423.12	0.00
95.502020 VDH Fee Expense.....	11,500.00	0.00	0.00	0.00
95.502040 Vehicle Maintenance Expense.....	9,999.33	0.00	0.00	0.00
95.502050 Vehicle Expense.....	0.00	0.00	0.00	0.00
95.502060 VRS Expense.....	5,478.02	0.00	0.00	0.00
95.502120 Water Purchase Expense.....	307,485.52	0.00	23,276.21	0.00
95.502125 Sewer Treatment.....	0.00	0.00	0.00	0.00
95.502150 WorkerCompensation Insurance Expense.....	6,667.00	0.00	6,667.00	0.00
95.502600 Workers Comp. Ins.....	0.00	0.00	0.00	0.00
11.506000 Misc.....	0.00	0.00	0.00	0.00
27.506000 Misc.....	0.00	0.00	0.00	0.00
27.506600 Engineering.....	0.00	0.00	0.00	0.00
85.506600 Engineering.....	0.00	0.00	0.00	0.00
86.506600 Engineering.....	0.00	0.00	0.00	0.00
90.506600 Engineering.....	0.00	0.00	0.00	0.00
93.506600 Engineering.....	0.00	0.00	0.00	0.00
95.506600 Engineering.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 200 WATER		Year to Date		Current Month	
Fiscal Year : 2019 - 2020		Debit	Credit	Debit	Credit
Period Ending as of June					
86.507700	ATTORNEY FEE.....	0.00	0.00	0.00	0.00
95.514500	Oper. Supplies.....	0.00	0.00	0.00	0.00
95.516000	Debt Retirement.....	0.00	0.00	0.00	0.00
27.516100	INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
90.516100	INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
93.516100	INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
95.516100	INTEREST ONLY PAYMENT.....	0.00	0.00	0.00	0.00
00.516500	Contingency.....	0.00	0.00	0.00	0.00
90.517200	LEGAL.....	0.00	0.00	0.00	0.00
95.518600	NRRW Debt Service.....	0.00	0.00	0.00	0.00
00.522500	CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
11.522500	CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
27.522500	CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
90.522500	CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
95.522500	CONTRACTOR PAY REQUEST.....	0.00	0.00	0.00	0.00
93.522800	INTEREST.....	0.00	0.00	0.00	0.00
27.523000	ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
85.523000	ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
86.523000	ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
90.523000	ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
93.523000	ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
95.550000	Depreciation Expense.....	0.00	0.00	0.00	0.00
27.900000	Construction Payments.....	0.00	0.00	0.00	0.00
86.900000	Construction Payments.....	0.00	0.00	0.00	0.00
90.900000	Construction Payments.....	0.00	0.00	0.00	0.00
93.900000	Construction Payments.....	0.00	0.00	0.00	0.00
95.900000	Construction Payments.....	0.00	0.00	0.00	0.00
00.900100	Debt Payments.....	0.00	0.00	0.00	0.00
27.900100	Debt Payments.....	0.00	0.00	0.00	0.00
95.900100	Debt Payments.....	906,781.73	0.00	73,878.26	0.00
95.999999	TRANSFER IN/FROM FUND.....	0.00	47.96	0.00	0.00
Grand Totals		57,402,717.01	57,402,717.01	283,123.42	283,123.42

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 300 SEWER FUND		Year to Date		Current Month	
		Debit	Credit	Debit	Credit
Fiscal Year : 2019 - 2020					
Period Ending as of June					
00.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
98.000100	NATURAL GAS.....	0.00	0.00	0.00	0.00
00.100600	OPERATING (NB).....	3,792,389.28	0.00	29,478.65	0.00
98.100600	OPERATING (NB).....	0.00	3,764,416.16	0.00	29,229.78
00.101000	Gladeville/Cranberry FMHA Revenue.....	0.00	0.00	0.00	0.00
00.101100	CCPSA.....	0.00	1,672,735.26	0.00	14,153.77
95.101100	CCPSA.....	649.00	0.00	0.00	0.00
98.101100	CCPSA.....	817,888.82	0.00	0.00	7,185.86
00.101200	FANCY GAP WATER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101300	FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
84.101300	FANCY GAP SEWER CONSTRUCTION.....	0.00	0.00	0.00	0.00
00.101400	CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
98.101400	CLIFFVIEW CONST.....	0.00	0.00	0.00	0.00
00.103100	COON RIDGE.....	0.00	0.00	0.00	0.00
98.105900	620 DEBT RESERVE.....	0.00	0.00	0.00	0.00
00.106000	Debt Revenue Account.....	235,136.88	0.00	0.00	0.00
98.106000	Debt Revenue Account.....	42,146.91	0.00	776.01	0.00
00.106100	O & M RESERVE.....	46,187.38	0.00	2,500.00	0.00
98.106100	O & M RESERVE.....	4,303.07	0.00	71.37	0.00
00.106200	SHORT LIVED ASSETS.....	117,838.75	0.00	2,500.00	0.00
98.106200	SHORT LIVED ASSETS.....	5,486.81	0.00	84.54	0.00
00.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	47,853.27	0.00	0.00
80.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	11,921.94	0.00	0.00
84.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	115,377.86	0.00	0.00
90.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	10,149.73	0.00	0.00
98.107300	CONSTRUCTION ACCOUNTS PAYABLE.....	0.00	10,191.66	0.00	0.00
95.110000	A/R WATER.....	0.00	30.75	0.00	0.00
98.110000	A/R WATER.....	0.00	23.45	0.00	0.00
98.110001	A/R SEWER.....	131,922.39	0.00	12,598.06	0.00
95.110002	A/R STATE FEE.....	0.00	0.00	0.00	0.00
98.110002	A/R STATE FEE.....	0.00	0.00	0.00	0.00
98.110003	A/R WATER DEPOSIT.....	0.00	0.00	0.00	0.00
98.110004	A/R SEWER DEPOSIT.....	4,100.00	0.00	275.00	0.00
95.110008	A/R OTHER.....	3,566.67	0.00	0.00	0.00
98.110008	A/R OTHER.....	0.00	9,184.10	0.00	0.00
98.110009	A/R WATER PENALTY.....	92,805.11	0.00	0.00	0.00
98.110010	A/R SEWER PENALTY.....	0.00	0.00	0.00	0.00
98.110020	GRANTS R WATER.....	0.00	0.00	0.00	0.00
98.110021	OTHER RECEIVABLE.....	40,002.03	0.00	0.00	0.00
98.110026	ALLOW BAD DEBT WATER.....	0.00	93,525.43	0.00	0.00
98.110028	PREPAID EXPENSES WATER.....	171.00	0.00	0.00	0.00
98.110032	FIXED ASSETS WATER.....	18,968,447.09	0.00	0.00	0.00
98.110036	ACCUMULATED DEPRECIATION WATER.....	0.00	5,733,718.09	0.00	0.00
98.110040	DUE TO CARROLL COUNTY WATER.....	0.00	12,408.63	0.00	0.00
98.110043	DEBT SEWER.....	0.00	7,974,005.93	0.00	0.00
98.110045	INTEREST PAYABLE SEWER.....	0.00	10,409.27	0.00	0.00
98.110048	CONSUMER DEPOSITS WATER.....	0.00	39,307.08	0.00	0.00
98.110051	ACCRUED LEAVE SEWER.....	0.00	18,032.91	0.00	0.00
98.200000	ACCOUNTS PAYABLE.....	0.00	0.00	0.00	61,556.00
00.201000	Accounts Payable.....	0.00	90,767.26	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 300 SEWER FUND		Year to Date		Current Month	
Fiscal Year : 2019 - 2020		Debit	Credit	Debit	Credit
Period Ending as of June					
27.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
80.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
84.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
90.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
98.201000	Accounts Payable.....	0.00	0.00	0.00	0.00
98.220004	SEWER LIABILITY.....	0.00	4,100.00	0.00	275.00
98.230002	CONSTRUCTION PAYABLE SEWER.....	0.00	0.00	0.00	0.00
98.231000	Net Pension Liability.....	0.00	60,449.00	61,556.00	0.00
98.290000	Deferred unflows-VRS.....	0.00	42,381.80	0.00	0.00
98.290001	Deferred Inflows- VRS.....	0.00	0.00	0.00	0.00
98.299999	TRANSFER CASH.....	535,960.50	0.00	0.00	0.00
98.300000	Retained Earning.....	0.00	0.00	0.00	0.00
00.310000	Retained Earnings.....	0.00	122,435.11	0.00	0.00
80.310000	Retained Earnings.....	121.87	0.00	0.00	0.00
84.310000	Retained Earnings.....	0.00	55,893.81	0.00	0.00
90.310000	Retained Earnings.....	0.00	0.00	0.00	0.00
95.310000	Retained Earnings.....	0.00	2,826.46	0.00	0.00
98.310000	Retained Earnings.....	0.00	5,118,228.14	0.00	0.00
00.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
80.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
84.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
90.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
95.352000	Budgetary Revenues.....	0.00	0.00	0.00	0.00
98.352000	Budgetary Revenues.....	1,259,582.00	0.00	0.00	0.00
00.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
27.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
80.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
84.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
90.352500	Budgetary Expenses.....	0.00	0.00	0.00	0.00
98.352500	Budgetary Expenses.....	0.00	1,259,582.00	0.00	0.00
00.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
27.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
80.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
84.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
90.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
95.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
98.353000	Budgetary Fund Balance.....	0.00	0.00	0.00	0.00
90.400200	Service Fee Revenue.....	0.00	0.00	0.00	0.00
95.400200	Service Fee Revenue.....	232.00	0.00	190.00	0.00
98.400200	Service Fee Revenue.....	0.00	894,660.81	0.00	66,906.34
98.400210	Hook Up Fee Revenue.....	0.00	17,012.02	0.00	3,047.67
98.400220	Deposits.....	0.00	0.00	0.00	0.00
84.400250	Penalty Revenue.....	0.00	0.00	0.00	0.00
95.400250	Penalty Revenue.....	0.00	0.00	0.00	0.00
98.400250	Penalty Revenue.....	486.32	0.00	0.00	0.00
84.400260	Interest Revenue.....	0.00	0.00	0.00	0.00
98.400260	Interest Revenue.....	0.00	12,672.16	0.00	1,102.30
95.400270	Miscellaneous Revenue.....	0.00	0.00	0.00	0.00
98.400270	Miscellaneous Revenue.....	0.00	7,038.44	0.00	0.00
98.400290	BRCDS SEWER EASEMENT TC.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 300 SEWER FUND		Year to Date		Current Month	
Fiscal Year : 2019 - 2020		Debit	Credit	Debit	Credit
Period Ending as of June					
98.400300	Carryover.....	0.00	0.00	0.00	0.00
98.402600	Water Service Fee.....	0.00	0.00	0.00	0.00
00.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
84.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
98.405000	Interest Revenue.....	0.00	0.00	0.00	0.00
98.410000	Transfer From County.....	0.00	0.00	0.00	0.00
98.411001	RESERVE FUND.....	0.00	0.00	0.00	0.00
98.412000	AVAILABILITY FEE.....	0.00	0.00	0.00	0.00
98.412500	RECOVERED PROJECT EXPENSE.....	0.00	0.00	0.00	0.00
00.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
80.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
84.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
98.420000	FMHA Loan/Grant Proceeds G/C.....	0.00	0.00	0.00	0.00
98.425000	SER-CAP Loan/Grant.....	0.00	0.00	0.00	0.00
98.440000	Other Collections.....	0.00	0.00	0.00	0.00
80.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
84.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
98.500020	Advertising Expense.....	0.00	0.00	0.00	0.00
98.500030	Capital Improvement.....	0.00	0.00	0.00	0.00
98.500035	Capitol Projects.....	0.00	0.00	0.00	0.00
80.500040	Contingency.....	0.00	0.00	0.00	0.00
84.500040	Contingency.....	0.00	0.00	0.00	0.00
90.500040	Contingency.....	0.00	0.00	0.00	0.00
98.500040	Contingency.....	1,695.25	0.00	0.00	0.00
98.500080	Adult Expense.....	4,500.00	0.00	0.00	0.00
98.500220	Chemical Expense.....	5,000.30	0.00	576.00	0.00
98.500230	Compensation Board Expense.....	150.00	0.00	0.00	0.00
98.500320	Deposits Refund Expense.....	0.00	0.00	0.00	0.00
98.500360	Diesal Expense.....	0.00	0.00	0.00	0.00
98.500370	Due to County.....	0.00	0.00	0.00	0.00
98.500420	Electrical Expense.....	49,998.64	0.00	4,264.25	0.00
98.500450	Equipment Maintenance Expense.....	18,426.58	0.00	1,435.64	0.00
98.500520	FICA Expense.....	341.99	0.00	0.00	0.00
98.500550	Fuel Expense.....	4,196.14	0.00	77.76	0.00
98.500620	Health Insurance Expense.....	1,141.14	0.00	0.00	0.00
98.501120	Lab Testing Expense.....	6,000.50	0.00	0.00	0.00
98.501130	Legal Expense.....	0.00	0.00	0.00	0.00
98.501150	Liability Insurance Expense.....	0.00	0.00	0.00	0.00
98.501250	Miscellaneous Expense.....	0.00	0.00	0.00	0.00
98.501260	Miss Utility.....	0.00	0.00	0.00	0.00
98.501420	Office Supply Expense.....	1,900.21	0.00	0.00	0.00
98.501440	Operation Supply Expense.....	36,495.33	0.00	2,812.66	0.00
98.501520	Personal Contingency Expense.....	0.00	0.00	0.00	0.00
98.501540	Postage Expense.....	4,000.00	0.00	380.00	0.00
98.501560	Pump & Haul Expense.....	12,150.00	0.00	1,800.00	0.00
98.501700	Comp. Board.....	0.00	0.00	0.00	0.00
98.501720	Salary Expense.....	5,243.50	0.00	0.00	0.00
98.501820	Tank Maintenance Expense.....	0.00	0.00	0.00	0.00
98.501840	Telephone Expense.....	675.05	0.00	68.15	0.00
98.501850	BRCDA Sewer easement.....	0.00	0.00	0.00	0.00

CARROLL COUNTY PUBLIC SERVICE AUTHORITY
Trial Balance

Date : 7/9/2020 1:32:32 PM

User Name : DANA

Fund : 300 SEWER FUND

Fiscal Year : 2019 - 2020

Period Ending as of June	Year to Date		Current Month	
	Debit	Credit	Debit	Credit
98.501860 TOH Supplies Expense.....	263,077.46	0.00	22,573.62	0.00
98.501870 Tools & Equipment Expense.....	3,644.86	0.00	1,575.00	0.00
98.501871 EQUIPMENT.....	0.00	0.00	0.00	0.00
98.501872 TOOLS.....	0.00	0.00	0.00	0.00
98.501880 Travel Expense.....	0.00	0.00	0.00	0.00
98.501890 Tuition Expense.....	0.00	0.00	0.00	0.00
98.501920 Unemployment Insurance Expense.....	0.00	0.00	0.00	0.00
98.501940 Uniform Expense.....	0.49	0.00	0.00	0.00
98.502020 VDH Fee Expense.....	0.30	0.00	0.00	0.00
98.502040 Vehicle Maintenance Expense.....	3,181.44	0.00	136.87	0.00
98.502050 Vehicle Expense.....	0.00	0.00	0.00	0.00
98.502060 VRS Expense.....	0.00	0.00	0.00	0.00
98.502120 Water Purchase Expense.....	0.00	0.00	0.00	0.00
98.502125 Sewer Treatment.....	210,988.97	0.00	0.00	0.00
98.502150 WorkerCompensation Insurance Expense.....	0.00	0.00	0.00	0.00
98.502500 Health Ins.....	0.00	0.00	0.00	0.00
98.502600 Workers Comp. Ins.....	0.00	0.00	0.00	0.00
80.506600 Engineering.....	0.00	0.00	0.00	0.00
84.506600 Engineering.....	0.00	0.00	0.00	0.00
98.506600 Engineering.....	0.00	0.00	0.00	0.00
98.516000 Debt Retirement.....	0.00	0.00	0.00	0.00
98.518600 NRRW Debt Service.....	0.00	0.00	0.00	0.00
27.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
80.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
84.523000 ENGINEERING REQUEST.....	0.00	0.00	0.00	0.00
98.530000 Transfer to other funds.....	0.00	0.00	0.00	0.00
98.550000 Depreciation Expense.....	0.00	0.00	0.00	0.00
84.900000 Construction Payments.....	0.00	0.00	0.00	0.00
98.900000 Construction Payments.....	0.00	0.00	0.00	0.00
00.900100 Debt Payments.....	0.00	0.00	0.00	0.00
80.900100 Debt Payments.....	0.00	0.00	0.00	0.00
98.900100 Debt Payments.....	479,058.82	0.00	37,727.14	0.00
98.999999 TRANSFER IN/FROM FUND.....	47.68	0.00	0.00	0.00
Grand Totals	27,211,338.53	27,211,338.53	183,456.72	183,456.72

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Tuesday, June 30, 2020

Date : 7/9/2020 1:30:25 PM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
95 CCPSA WATER					
004093 - WYTHE CO REIMBURSE	0	0	0	0	0
004094 - WYTHECO WATER PURCH	0	0	0	0	0
REVENUES					
400000 - Grant Revenue	72,321	1,231	2	71,089	0
400200 - Service Fee Revenue	1,974,200	2,111,616	107	(137,416)	177,079
400210 - Hook Up Fee Revenue	35,000	67,546	193	(32,546)	250
400220 - Deposits	0	(75)	0	75	0
400230 - Fire Service Revenue	22,200	23,050	104	(850)	1,911
400240 - State Fee Revenue	12,000	11,200	93	800	0
400250 - Penalty Revenue	10,000	(4,661)	(47)	14,661	(66)
400260 - Interest Revenue	10,000	15,195	152	(5,195)	1,304
400270 - Miscellaneous Revenue	10,000	79,059	791	(69,059)	1,816
400280 - Wythe Co. Reim. Debt LRW	16,000	15,692	98	308	0
400300 - Carryover	80,000	0	0	80,000	0
402600 - Water Service Fee	0	113	0	(113)	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	289,353	0	0	289,353	0
411000 - VA Water Project	0	0	0	0	0
411001 - RESERVE FUND	0	0	0	0	0
412000 - AVAILABILITY FEE	549,972	0	0	549,972	0
412500 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
440000 - Other Collections	2,000	25,325	1,266	(23,325)	0
450000 - County Contributions	0	0	0	0	0
TOTAL REVENUES	3,083,046	2,345,290	76	737,755	182,294
500020 - Advertising Expense	1,000	0	0	1,000	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	2,000	1,471	74	529	0
500040 - Contingency	10,000	0	0	10,000	0
500080 - Aduit Expense	17,000	16,100	95	900	1,100
500220 - Chemical Expense	12,000	10,938	91	1,062	788
500230 - Compensation Board Expen	7,500	625	8	6,875	0
500320 - Deposits Refund Expense	4,000	3,575	89	425	762
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	122,500	108,887	89	13,613	10,555
500450 - Equipment Maintenance Exp	96,532	94,017	97	2,515	85
500520 - FICA Expense	38,601	2,767	7	35,834	0
500550 - Fuel Expense	25,000	17,171	69	7,829	1,806
500620 - Health Insurance Expense	119,589	9,233	8	110,356	0
500625 - Insurance Deductible	5,000	0	0	5,000	0
EXPENDITURES					
501120 - Lab Testing Expense	16,000	15,139	95	861	3,137
501130 - Legal Expense	12,000	5,941	50	6,059	1,518
501150 - Liability Insurance Expense	28,000	26,277	94	1,723	26,277
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	1,200	839	70	361	84
501420 - Office Supply Expense	9,000	8,972	100	28	744

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

200 WATER

For Month Ending: Tuesday, June 30, 2020

Date : 7/9/2020 1:30:25 PM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
95 CCPSA WATER					
501440 - Operation Supply Expense	134,823	132,760	98	2,063	13,833
501520 - Personal Contingency Exper	10,500	0	0	10,500	0
501540 - Postage Expense	20,000	20,000	100	-0	382
501720 - Salary Expense	531,775	39,618	7	492,157	0
501820 - Tank Maintenance Expense	80,000	63,441	79	16,559	0
501840 - Telephone Expense	20,000	13,352	67	6,648	1,364
501860 - TOH Supplies Expense	1,000	0	0	1,000	0
501870 - Tools & Equipment Expense	30,000	28,424	95	1,576	0
501871 - EQUIPMENT	0	0	0	0	0
501872 - TOOLS	0	0	0	0	0
501880 - Travel Expense	1,950	0	0	1,950	0
501890 - Tuition Expense	2,000	788	39	1,213	0
501920 - Unemployment Insurance E:	700	0	0	700	0
501940 - Uniform Expense	8,500	5,539	65	2,961	423
502020 - VDH Fee Expense	11,500	11,500	100	0	0
502040 - Vehicle Maintenance Expen:	10,000	9,999	100	1	0
502050 - Vehicle Expense	16,000	0	0	16,000	0
502060 - VRS Expense	61,277	5,478	9	55,799	0
502120 - Water Purchase Expense	330,000	307,486	93	22,514	23,276
502125 - Sewer Treatment	0	0	0	0	0
502150 - WorkerCompensation Insurc	11,000	6,667	61	4,333	6,667
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
514500 - Oper. Supplies	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
516100 - INTEREST ONLY PAYMEN	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
522500 - CONTRACTOR PAY REQU	72,321	0	0	72,321	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	1,202,778	906,782	75	295,996	73,878
TOTAL EXPENDITURES	2,622,324	1,609,002	61	1,013,321	151,584

CCPSA WATER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	3,083,046	2,345,290	76	737,755	182,294
Total Expenditures	3,083,046	1,873,787	61	1,209,259	166,680
Total Other	0	0	0	0	0
Totals	0	471,504	0	(471,504)	15,613

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Tuesday, June 30, 2020

Date : 7/9/2020 1:30:25 PM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
98 CCPSA SEWER					
REVENUES					
400200 - Service Fee Revenue	930,000	894,661	96	35,339	66,906
400210 - Hook Up Fee Revenue	7,000	17,012	243	(10,012)	3,048
400220 - Deposits	0	0	0	0	0
400250 - Penalty Revenue	6,000	(486)	(8)	6,486	0
400260 - Interest Revenue	11,000	12,672	115	(1,672)	1,102
400270 - Miscellaneous Revenue	2,000	7,038	352	(5,038)	0
400290 - BRCDS SEWER EASEMEN	0	0	0	0	0
400300 - Carryover	98,850	0	0	98,850	0
402600 - Water Service Fee	0	0	0	0	0
405000 - Interest Revenue	0	0	0	0	0
410000 - Transfer From County	0	0	0	0	0
411001 - RESERVE FUND	0	0	0	0	0
412000 - AVAILABILITY FEE	204,732	0	0	204,732	0
412500 - RECOVERED PROJECT EXPE	0	0	0	0	0
420000 - FMHA Loan/Grant Proceeds	0	0	0	0	0
425000 - SER-CAP Loan/Grant	0	0	0	0	0
440000 - Other Collections	0	0	0	0	0
TOTAL REVENUES	1,259,582	930,897	74	328,685	71,056
500020 - Advertising Expense	0	0	0	0	0
500030 - Capital Improvement	0	0	0	0	0
500035 - Capitol Projects	0	0	0	0	0
500040 - Contingency	2,000	1,695	85	305	0
500080 - Audit Expense	4,500	4,500	100	0	0
500220 - Chemical Expense	5,000	5,000	100	-0	576
500230 - Compensation Board Expen	1,800	150	8	1,650	0
500320 - Deposits Refund Expense	500	0	0	500	0
500360 - Diesel Expense	0	0	0	0	0
500370 - Due to County	0	0	0	0	0
500420 - Electrical Expense	50,000	49,999	100	1	4,264
500450 - Equipment Maintenance Exp	19,800	18,427	93	1,373	1,436
500520 - FICA Expense	7,100	342	5	6,758	0
500550 - Fuel Expense	6,000	4,196	70	1,804	78
500620 - Health Insurance Expense	17,000	1,141	7	15,859	0
EXPENDITURES					
501120 - Lab Testing Expense	6,500	6,001	92	500	0
501130 - Legal Expense	0	0	0	0	0
501150 - Liability Insurance Expense	0	0	0	0	0
501250 - Miscellaneous Expense	0	0	0	0	0
501260 - Miss Utility	200	0	0	200	0
501420 - Office Supply Expense	1,900	1,900	100	-0	0
501440 - Operation Supply Expense	39,000	36,495	94	2,505	2,813
501520 - Personal Contingency Exper	0	0	0	0	0
501540 - Postage Expense	4,000	4,000	100	0	380
501560 - Pump & Haul Expense	13,000	12,150	93	850	1,800
501700 - Comp. Board	0	0	0	0	0
501720 - Salary Expense	63,230	5,244	8	57,987	0
501820 - Tank Maintenance Expense	0	0	0	0	0

CARROLL COUNTY PUBLIC SERVICE AUTHORITY

Yearly Budget Summary by Department

300 SEWER FUND

For Month Ending: Tuesday, June 30, 2020

Date : 7/9/2020 1:30:25 PM

User Name : DANA

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
98 CCPSA SEWER					
501840 - Telephone Expense	4,500	675	15	3,825	68
501850 - BRCDA Sewer easement	0	0	0	0	0
501860 - TOH Supplies Expense	265,000	263,077	99	1,923	22,574
501870 - Tools & Equipment Expense	5,000	3,645	73	1,355	1,575
501871 - EQUIPMENT	0	0	0	0	0
501872 - TOOLS	0	0	0	0	0
501880 - Travel Expense	0	0	0	0	0
501890 - Tuition Expense	0	0	0	0	0
501920 - Unemployment Insurance E:	0	0	0	0	0
501940 - Uniform Expense	0	0	0	-0	0
502020 - VDH Fee Expense	0	0	0	-0	0
502040 - Vehicle Maintenance Expen:	3,200	3,181	99	19	137
502050 - Vehicle Expense	0	0	0	0	0
502060 - VRS Expense	11,000	0	0	11,000	0
502120 - Water Purchase Expense	0	0	0	0	0
502125 - Sewer Treatment	247,352	210,989	85	36,363	0
502150 - WorkerCompensation Insur:	2,000	0	0	2,000	0
502500 - Health Ins.	0	0	0	0	0
502600 - Workers Comp. Ins.	0	0	0	0	0
506600 - Engineering	0	0	0	0	0
516000 - Debt Retirement	0	0	0	0	0
518600 - NRRW Debt Service	0	0	0	0	0
530000 - Transfer to other funds	0	0	0	0	0
550000 - Depreciation Expense	0	0	0	0	0
900000 - Construction Payments	0	0	0	0	0
900100 - Debt Payments	480,000	479,059	100	941	37,727
TOTAL EXPENDITURES	1,145,882	1,026,417	90	119,465	67,073

CCPSA SEWER Summary

	Total Budget	YTD Total	% of Budget	Remaining Budget	Current Month This Year
Total Revenues	1,259,582	930,897	74	328,685	71,056
Total Expenditures	1,259,582	1,111,867	88	147,715	73,427
Total Other	0	0	0	0	0
Totals	0	(180,970)	0	180,970	(2,371)

AGENDA
New River Regional Water Authority
Thursday, June 18, 2020
10:00 a.m.
Council Chambers
Town of Wytheville Municipal Building
150 East Monroe Street
Wytheville, Virginia 24382

- A. CALL TO ORDER; ESTABLISHMENT OF QUORUM
- B. PLEDGE OF ALLEGIANCE
- C. CONSENT AGENDA
- D. CITIZENS' TIME
- E. VENDOR TIME
- F. APPROVAL OF INVOICES
 - 1. AEP \$13,029.75
 - 2. Town of Wytheville (May) \$73,353.11
 - 3. Wythe County (April) \$25,050.25
 - 4. Wythe County (May) \$25,616.18
- G. CHIEF OPERATOR'S REPORT
 - 1. Actuator
 - 2. Flocculator VFD
 - 3. Personnel
 - 4. Sodium Hypochlorite
 - 5. SCADA
 - 6. VACORP
 - 7. Exams
 - 8. Chemical Concern
 - 9. Withdrawal Permit
- G. BOARD TIME
 - 1. Sutherland Resolution
- I. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE
NEW RIVER REGIONAL WATER AUTHORITY
HELD IN THE COUNCIL CHAMBERS OF THE
TOWN OF WYTHEVILLE MUNICIPAL BUILDING
ON THURSDAY, May 21, 2020, AT 10:00 A.M.**

Members present: C. Wayne Sutherland, Jr. (Wytheville), Stephen Bear (Wythe County), Cellell Dalton (Carroll County), Dana Phillips (Carroll County), Joseph E. Hand, Jr. (Wytheville), Stacy Terry (Wythe County)

Members absent: Gene Horney (Wythe County),

Others present: Zachary Slate, Robby Krunich, Trevor Hackler, Don Crisp, Elvan Peed, Beth Taylor, Steve Moore, Mark Bloomfield, Brian Freeman

RE: CALL TO ORDER, QUORUM

Chairman Sutherland established that a quorum of Authority members was present and called the meeting to order at 10:07 a.m.

RE: PLEDGE OF ALLEGIANCE

Chairman Sutherland led those present in the Pledge of Allegiance.

RE: CONSENT AGENDA

Chairman Sutherland presented the Consent Agenda consisting of the minutes of the regular meeting of March 19, 2020 to the Authority members for approval. Chairman Sutherland inquired if there was any discussion on the minutes as presented. There being none, Mr. Dalton made a motion, which was seconded by Mrs. Phillips to approve the Consent Agenda consisting of the minutes of the regular meeting of March 19, 2020 as presented. The motion passed unanimously by all voting members present to approve the Consent Agenda, as presented.

RE: CITIZENS' TIME

Chairman Sutherland inquired if there were any citizens present with topics of discussion during the meeting. There being none, Chairman Sutherland proceeded with the agenda.

RE: VENDOR TIME

Chairman Sutherland inquired if there were any vendors present who wished to address the Authority. There being none, Chairman Sutherland proceeded with the agenda.

RE: APPROVAL OF INVOICES

Chairman Sutherland advised that the next item on the agenda was the Approval of the Invoices, as follows:

1. AEP (April)	\$13,029.28
2. AEP (May)	\$12,308.71
3. Town of Wytheville (March)	\$40,263.90
4. Town of Wytheville (April)	\$121,677.34
5. Wythe County (February)	\$24,609.49
6. Wythe County (March)	\$25,990.32

Chairman Sutherland inquired if there was any discussion on the invoices presented. There being none, Chairman Sutherland inquired if there was a motion to approve payment of the invoices. A motion was made by Mr. Dalton and seconded by Mr. Hand to approve payment of the invoices, as presented. The motion passed unanimously with all members present voting to approve payment of the invoices, as presented.

RE: CHIEF OPERATOR'S REPORT

Chairman Sutherland advised that the next agenda item is the Chief Operator's Report. He then turned the meeting over to Mr. Slate.

Mr. Slate reported on the following:

1. Seek approval to join VA WARN (Virginia Mutual Aid Response Network) for Virginia Water and Wastewater Systems.
2. Staffing
 - a. Scheduling is a jigsaw puzzle and it feel like we don't have all the pieces. Banking on part-time. COVID-19 has allowed for exemptions.
 - b. Two (2) retirements – April 30th last day
 - c. I will be assuming Rick's and Joe's vacancy depending on part-time availability. We will be severely limited. Town of Wytheville water treatment plant will be forced to make up the difference until we have more operators.
 - d. So far we have 3 new part-time operators that can work limited amounts. One retiree to come back in June for part-time work.
 - e. Job offer to the class 3 operator at Galax was turned down due to instability here at NRRWA, lack of pay progression, and loyalty to current employer.
 - f. There have been no qualified applicants for the full time job that was posted on 11/7/19.
 - g. This situation has helped the trainees grow.
 - h. Budget – I highly recommend at least maintaining the budgeted operator/trainee salaries and adding a progression for successful probation as well as 8% increase for each license obtained in order to maintain and attract staff, in addition to switching our fiscal agent to Wytheville.
Benefits of switching to Town of Wytheville as our Fiscal Agent:

1. Formal safety policies already in place. Wythe County does not have any overall.
 2. Updated personnel policies
 3. Pay equality of like plant and set raise structure (Exam Progression)
 4. Waterworks Business Operation Plan (WBOP) references Wytheville policies throughout
 5. Keep everything under the same "roof"
- i. I want to see us succeed and I believe these are some of the right steps to insure that we do. An analysis of our turn over since 2008, of which 15 were full time operators, indicates that over 50% (8) left because of salary/schedule. Three (3) were not able to pass the exams, one (1) was terminated, and three (3) others for various reasons.
3. I have been advised to try and purchase coagulant pumps this fiscal year instead of next to help with the upcoming budget. There will be approximately \$15,000 in construction left over that could be used for this purpose if approved.

Mr. Slate described the purpose and importance of coagulant addition.

4. Source Water Protection, by CHA is about to be finished.
5. Our SCADA (Supervisory Control and Data Acquisition) system is under construction.

Mr. Slate described SCADA.

6. First GovDeals sell: pressure washer.

Mr. Slate asked Mr. Peed to discuss the withdrawal permit.

Mr. Peed discussed NRRWA history, Department of Environmental Quality (DEQ) withdrawal permit, the withdrawal permit reapplication letter, intake screens, and future expansion of the NRRWA.

Chairman Sutherland inquired if there were any question or comments for Mr. Slate. There being none, he proceeded with the agenda.

There were board inquiries and discussion about fiscal agent change, the expansion process, the DEQ withdrawal permit's 6 MGD (Million Gallons per Day) maximum, the intake screen size, and costs and financing options of expanding and intake screen changes.

Chainman Sutherland proceeded with board time.

RE: BOARD TIME

Discussion was made about the budget and personnel.

Chairman Sutherland reported the proposed budget includes the wholesale water rate at \$1.38/1000 gallons, payroll items for operation of the NRRWA plant and they be on the same pay scale as the Town of Wytheville, a provision under contingency that would approve and allow for a management fee for those activities, debt service payment structure changes.

Mr. Dalton made a motion and seconded by Mr. Bear to move all personnel to Town of Wytheville as of July 1, 2020 and work out a management agreement for providing scheduling and working oversight, adopt the budget as presented with a \$1.38/1000 gallons rate, also a monthly billing, as the base billing, divided by twelve (12) of the debt service for the member entities. The motion passed unanimously by all members present.

Chairman commented Mr. Slate is going to proceed with hiring employees with the adoption of the new budget.

Mr. Dalton made a motion and seconded by Mr. Hand to adopt the resolution to enter the mutual aid agreement with VA WARN. The motion passed unanimously by all members present.

Mr. Dalton requested a resolution be prepared for next meeting in honor of Chairman Sutherland and his service to the New River Regional Water Authority.

Chairman Sutherland proceeded with adjournment.

RE: ADJOURNMENT

Chairman Sutherland inquired if there was any other business to come before the Authority. There being none, he carried to adjourn the meeting at 10:44 a.m.

C. Wayne Sutherland, Jr., Chairman

Stephen Bear, Secretary/Treasurer

**RESOLUTION AUTHORIZING EXECUTION OF THE
VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK
MUTUAL AID AGREEMENT**

WHEREAS, the National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency identifies the development of a Water and Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest; and,

WHEREAS, in furtherance of such national Water Sector plan, Virginia's longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association ("VA AWWA") and the Virginia Water Environment Association ("VWEA") have jointly formed the Virginia Water and Wastewater Agency Response Network ("VA WARN") Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia; and,

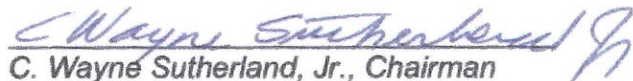
WHEREAS, the VA WARN Committee has developed the attached form of a VA WARN Mutual Aid Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests as well as a related form of an Event Agreement for providing assistance of a defined scope on defined terms and conditions; and,

WHEREAS, this VA WARN Mutual Aid Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope; and,


WHEREAS, New River Regional Water Authority owns or operates water supply facilities, is responsible for public water supply or wastewater management in the Commonwealth of Virginia and is therefore eligible to participate in VA WARN and the VA WARN Mutual Aid Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the New River Regional Water Authority, that the Chairman is hereby authorized to execute the VA WARN Mutual Aid Agreement, which is hereby approved.

Adopted by the New River Regional Water Authority this 21st day of May, 2020.


C. Wayne Sutherland, Jr., Chairman

ATTEST:



Stephen D. Bear, Secretary/Treasurer

VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK MUTUAL AID AGREEMENT

THIS MUTUAL AID AGREEMENT (this “Agreement”) is made and entered into by and among the undersigned Member Utilities of the Virginia Water and Wastewater Agency Response Network, each of which is responsible for public water supply or wastewater management in the Commonwealth of Virginia.

BACKGROUND

A. The National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency (“EPA”) identifies the development of a Water/Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest.

B. In furtherance of such national Water Sector plan, Virginia’s longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association (“VA AWWA”) and the Virginia Water Environment Association (“VWEA”) have jointly formed the Virginia Water and Wastewater Agency Response Network (“VA WARN”) Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia.

C. The VA WARN Committee has developed this form of Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests.

D. This Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties hereto agree as follows:

SECTION 1 – DEFINITIONS

“**ASSISTING UTILITY**” means a Member Utility that elects to provide assistance in the form of personnel, equipment, materials or supplies to a Requesting Utility pursuant to an individual Event Agreement following a request for assistance under this Agreement.

“**AUTHORIZED REPRESENTATIVE**” means an officer, principal or employee of a Member Utility authorized in writing by that entity to request, offer or provide assistance pursuant to this Agreement.

“EVENT AGREEMENT” means a separate agreement entered into by and between a Requesting Utility and Assisting Utility for the purpose of providing and accepting assistance for a Utility Event. See Exhibit B.

“PERIOD OF ASSISTANCE” means the period of time commencing when the Assisting Utility dispatches personnel, equipment, materials or supplies pursuant to an individual Event Agreement and ending when personnel, equipment and remaining materials or supplies return to the Assisting Utility (*i.e.*, portal to portal).

“REQUESTING UTILITY” means a Member Utility that requests assistance pursuant to this Agreement or that receives assistance pursuant to an individual Event Agreement.

“MEMBER UTILITY” means any locality, water authority, wastewater authority, sanitary district, sanitation district or public service corporation that (i) owns or operates any water storage, treatment, transmission or distribution facilities for drinking or other domestic uses, or any wastewater collection or treatment facilities and (ii) has been accepted and acknowledged in writing as a member of VA WARN by the Chair of VA WARN Committee following delivery and receipt of this executed Agreement.

“UTILITY EVENT” means any event or occurrence, or threat thereof, whether natural or manmade, the desired response to which is or is likely to be beyond the affected Member Utility’s capability or then-available resources including but not limited to personnel, equipment, materials and supplies. A Utility Event may be a one-time event not reaching the nature or criteria requiring the declaration of a disaster, emergency or local emergency but still requiring inter-utility assistance. A Utility Event may be a recurrent event or occurrence where inter-utility assistance is beneficial for expediting the response to a particular need or filling temporary gaps in service of the Requesting Utility.

SECTION 2 – PROCEDURES FOR REQUESTING ASSISTANCE

2.1 ASSISTANCE REQUEST – When a Member Utility is affected by a Utility Event, it may request assistance by (a) submitting a written request for assistance to another Member Utility in the form provided at Exhibit A hereto, as amended and updated in the discretion of the VA WARN Committee from time to time, or (b) verbally communicating a request for assistance to another Member Utility followed as soon as practicable by a written confirmation of such request. Assistance shall not be requested under this Agreement by a Member Utility unless resources otherwise reasonably available to the Member Utility are deemed to be inadequate. A Requesting Utility may cancel a request for assistance at any time and shall provide such notice thereof as soon as practicable to the Member Utilities of whom it has made a request for assistance. The Requesting Utility may communicate the cancellation verbally but shall provide written confirmation as soon as practicable thereafter.

2.2 RESPONSE – After a Member Utility receives a request for assistance, its Authorized Representative evaluates whether resources are available to assist and informs the Requesting Utility as soon as possible if it is able and willing to provide assistance. Execution of this Agreement does not establish a duty to respond to a request for assistance. Each Member Utility shall retain absolute discretion as to determinations regarding its ability to respond and its decision whether to do so. If the Member Utility is able and willing to provide assistance, the Member Utility’s Authorized Representative responds with the type of available resources and the approximate arrival time that such assistance could be provided to the Requesting Utility.

2.3 EVENT AGREEMENT – To enter into an agreement to provide assistance, the Requesting Utility and the Assisting Utility shall communicate directly and enter into an Event Agreement, the form of which is provided in Exhibit B hereto.

2.4 AUTHORIZED REPRESENTATIVES – Upon execution of this Agreement, each Member Utility shall designate and notify the VA WARN Committee of one or more Authorized Representatives authorized to act on its behalf in requesting or agreeing to provide assistance under this Agreement. Each Member Utility shall notify the VA WARN Committee whenever a current Authorized Representative(s) is no longer authorized to act on its behalf and whenever it designates a new or additional Authorized Representative. All notices pursuant to this Paragraph shall be made in writing on a form provided by the VA WARN Committee, which shall include 24-hour access contact information and shall be signed on behalf of the Member Utility. If a Member Utility designates more than one person as an Authorized Representative, each Authorized Representative shall be considered fully authorized to act for the Member Utility in requesting or agreeing to provide assistance under this Agreement, and each Authorized Representative shall have the responsibility for expedient notification of the other Authorized Representative(s) within the Member Utility of requests for assistance that he has made or assistance he has agreed to provide on behalf of the Member Utility.

SECTION 3 – ROLE OF VA WARN COMMITTEE

The parties acknowledge and agree that the role of the VA WARN Committee, its individual members and any advisors is limited to the development and administrative support of VA WARN, on a voluntary basis and not as a party to this Agreement or as representative of any party hereto. While the VA WARN Committee may volunteer to assist the parties in coordinating requests for assistance or in other ways, this Agreement does not contemplate that the VA WARN Committee will be a required intermediary in arranging the details of assistance or reimbursement therefor and instead this Agreement contemplates that such arrangements will be arranged directly by and between Member Utilities. The VA WARN Committee, its members and any advisors assume no responsibility for this Agreement, for the delivery of assistance hereunder, or for any obligation incurred by any party hereto.

SECTION 4 – TERM AND WITHDRAWAL

4.1 TERM – This Agreement shall be in effect upon execution by two Member Utilities and subsequent acceptance and acknowledgment in writing as a member of VA WARN by the Chair of VA WARN Committee. This Agreement shall continue in full force and effect so long as there are at least two Member Utilities.

4.2 WITHDRAWAL – Any Member Utility may withdraw from this Agreement upon 30 days written notice. Withdrawal from this Agreement shall in no way affect a Requesting Utility's obligation to reimburse an Assisting Utility for costs incurred pursuant to an Event Agreement, which obligation shall survive such withdrawal.

SECTION 5 – MODIFICATIONS AND ADMINISTRATIVE PROCEDURES

5.1 MODIFICATION OF THIS AGREEMENT – This Agreement may be modified upon agreement of the parties according to the following procedure. From time to time, the VA WARN Committee may recommend approval of a proposed modification, either on its own initiative or following its endorsement of a suggestion made by a Member Utility. Modification to this Agreement shall be made on the basis of receipt by the VA WARN Committee of the written approval of the proposed modification by at least two thirds of the parties hereto. The effective date of the modification shall be 90 days after the day on which notice is given to all Member Utilities of the receipt of such approval. All parties that have failed or declined to approve the proposed modification on or before the effective date shall be deemed to have withdrawn from this Agreement as of the effective date.

5.2 MODIFICATION OF FORM OF EVENT AGREEMENT – The form of Event Agreement attached as Exhibit B hereto shall be modified only by the same procedure provided in Paragraph 5.1 for modification of this Agreement.

5.3 ADMINISTRATIVE PROCEDURES – The VA WARN Committee may adopt such administrative procedures as it deems appropriate to facilitate implementation of VA WARN and this Agreement, either on its own initiative or following its endorsement of a suggestion made by a Member Utility. The adoption of such procedures shall not be deemed a modification of this Agreement or the Event Agreement and therefore shall not require approval under Paragraph 5.1 or Paragraph 5.2.

SECTION 6 – MISCELLANEOUS PROVISIONS

6.1 OTHER AGREEMENTS – The parties acknowledge and agree that any Member Utility may have entered into other mutual aid agreements, either with other Member Utilities or with third parties, which shall not be deemed to be amended, superseded or repealed by execution of this Agreement. This Agreement shall govern with respect to all actions expressly taken or made pursuant hereto. Nothing in this Agreement is intended to interfere with any party's ability to request or provide

assistance under the Virginia Statewide Mutual Aid Program or the Emergency Management Assistance Compact.

6.2 INTERPRETATION – This Agreement shall be construed in accordance with and governed for all purposes by the laws of the Commonwealth of Virginia.

6.3 SEVERABILITY – Should any provision of this Agreement be held to be invalid, illegal or unenforceable by a court of competent jurisdiction, that fact shall not affect or invalidate any other provision, which shall remain in full force and effect.

6.4 ASSIGNMENT – This Agreement shall not be assigned or transferred by any party.

6.5 NO THIRD PARTY BENEFICIARIES – This Agreement is solely for the benefit of the Member Utilities who are parties hereto and shall not confer any rights or benefits on any other person or entity.

6.6 COUNTERPARTS – This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties further agree that a facsimile or scanned signature may substitute for and have the same legal effect as an original signature, and that any copy of this executed Agreement made by photocopy, facsimile, or scanner shall be considered an original.

6.7 AUTHORIZATION OF SIGNATURE – In the case of a locality, authority or district, the party represents and warrants that its execution of this Agreement is made by an individual authorized to do so by its governing body. In the case of a public service corporation, the party represents and warrants that its execution of this Agreement by the undersigned is duly authorized and validly performed.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed in their names and on their behalf.

[SIGNATURE PAGES FOLLOW]

**VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK
MUTUAL AID AGREEMENT SIGNATURE PAGE**

MEMBER UTILITY

Utility Name: New River Regional Water Authority
Signature: *C Wayne Sutherland Jr*
Signatory's Name (print): C WAYNE SUTHERLAND JR
Signatory's Title: CHAIRMAN
Date: 05-28-20

-- FOR USE BY VA WARN COMMITTEE ONLY --

**MEMBERSHIP ACCEPTANCE AND ACKNOWLEDGMENT
BY VA WARN COMMITTEE CHAIR**

Signature: _____
Signatory's Name (print): _____
Date: _____

**VA WARN MUTUAL AID AGREEMENT EXHIBIT A
ASSISTANCE REQUEST FORM**

VA WARN MUTUAL AID AGREEMENT EXHIBIT A

ASSISTANCE REQUEST FORM

Event Name:		Requesting Utility:	
Date:			
Time:			
Requesting Utility Contact Name:			
Phone:		E-mail:	
Description of Assistance Requested:			
Specific Resources Needed:			
Mobilization:			
Date Needed:		Time needed:	Pick hrs: hrs
Demobilization:			
Release Date:		Time needed:	Pick hrs: hrs
Deployment Considerations:			
Work Location/Facilities:		Pick One:	
Working Conditions		Pick One:	
Living Conditions		Pick One:	
Health & Safety Concerns:		Pick One:	
Safety Concerns/Remarks:			
Additional Conditions Comments:			
Requesting Utility Resource Coordination Contact		Name/Title:	
Phone:		E-mail:	
Staging Area:		Location:	
Address 1:			
Address 2:			
City:	State:	Zip:	
Authorized Representative Name:		Date:	

**VA WARN MUTUAL AID AGREEMENT EXHIBIT B
EVENT AGREEMENT FORM**

VA WARN
Virginia Water/Wastewater Agency Response Network
AUTHORIZED REPRESENTATIVE FORM

“Authorized Representative” means an officer, principal or employee of a Member Utility authorized in writing by that entity to request, offer or provide assistance pursuant to the Mutual Aid Agreement.

Designation of an Authorized Representative is required by Section 2.4 of the Mutual Aid Agreement.

2.4 Authorized Representatives – Upon execution of this Agreement, each Member Utility shall designate and notify the VA WARN Committee of one or more Authorized Representatives authorized to act on its behalf in requesting or agreeing to provide assistance under this Agreement. Each Member Utility shall notify the VA WARN Committee whenever a current Authorized Representative(s) is no longer authorized to act on its behalf and whenever it designates a new or additional Authorized Representative. All notices pursuant to this Paragraph shall be made in writing on a form provided by the VA WARN Committee, which shall include 24-hour access contact information and shall be signed on behalf of the Member Utility. If a Member Utility designates more than one person as an Authorized Representative, each Authorized Representative shall be considered fully authorized to act for the Member Utility in requesting or agreeing to provide assistance under this Agreement, and each Authorized Representative shall have the responsibility for expedient notification of the other Authorized Representative(s) within the Member Utility of requests for assistance that he has made or assistance he has agreed to provide on behalf of the Member Utility.

The information provided on this form will be on the VA WARN website and available only to VA WARN members

VDH Waterworks Operation Permit # 1197435
VPDES Wastewater Permit # VAG640029
Utility Name: New River Regional Water Authority
Address: 289 Kohler Ave.
City: Austinville
Zip Code: 24312
County: Wythe
Website: N/A
Telephone Number: 276-699-8101
Type of Utility (Water, Wastewater, or Water/Wastewater): Water

Authorized Representative(s)

The VA WARN web site will accommodate up to four names and a telephone number for each.

Please provide a telephone number that is available at all times, i.e. a 24/7 number. The goal is to ensure the "authorized representative(s)" can be alerted to an emergency during nights, weekends, and holidays.

Please use a number such as:

1. A 24/7 operations control center or,
2. A water/wastewater treatment plant or,
3. A Non-emergency 911

Contact # 1

Name: Zachary Slate

Telephone: 276-699-8101

Cell Phone: 276-733-8014

e-mail: newriverwater@gmail.com

Contact # 2

Name: _____

Telephone: _____

Cell Phone: _____

e-mail: _____

Contact # 3

Name: _____

Telephone: _____

Cell Phone: _____

e-mail: _____

Contact # 4

Name: _____
Telephone: _____
Cell Phone: _____
e-mail: _____

SUBMITTED BY:

Please print or type name: Zachary Slate

SIGNATURE Zach R. Slate

Please mail form to:

Geneva L Hudgins
VA AWWA
P. O. Box 11992
Lynchburg, VA 24506
Tel: 434.386.3190
E-mail: Geneva.hudgins@vaawwa.org

Town of Wytheville

P.O. Box 533, 150 E. Monroe St.
Wytheville, VA 24382
276-223-3333 fax 276-223-3315

Invoice No.

1064

INVOICE

Customer				Date
Name	NEW RIVER REGIONAL WATER AUTHORITY			5/30/2020
Address				
City	State	ZIP		
Phone				

Qty	Description	Unit Price	TOTAL
	MONTHLY INVOICE MAY 2020		
1	EXPENSES FOR MAY 2020	\$73,353.11	\$73,353.11

NRRWA

Payment Details	
<input checked="" type="radio"/> Check	Check # _____
Make Checks Payable to:	Town Of Wytheville

SubTotal	\$73,353.11
	\$0.00
TOTAL	\$73,353.11

AWB

Amount Due 30 Days from Invoice Date

EXPENDITURE SUMMARY
7/01/2018 - 5/30/2019

--DETAIL--

FUND #	MAJOR	ACC #	DESCRIPTION	BUD AMOUNT	APPR. AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	% REMA
999	* NERMA EXPENSE									
46000	NEW RIVER REGIONAL WATER PURIFICATION PLANT			100.00		.00	180.00	.00	50.00	80.00
3110	PROFESSIONAL SERVICE			16,535.00	7,500.90	7,500.90	19,929.68	.00	394.32	20.00
3130	ENGINEERING SERVICE			10,000.00	.00	.00	9,080.00	.00	920.00	90.00
3160	REPAIR MAINTENANCE			55,000.00	.00	.00	37,860.46	.00	17,139.54	30.00
3161	INSTRUMENTATION			12,000.00	.00	.00	9,602.97	.00	2,397.03	19.00
3162	Laboratory Testing			5,000.00	20.00	20.00	1,500.06	.00	3,499.94	69.00
3163	Vendor - Materials			6,300.00	570.00	570.00	3,420.00	.00	2,880.00	45.00
3180	ADVICE RENTAL			21,000.00	.00	.00	13,917.22	.00	7,082.78	33.00
3600	ADVERTISING			450.00	.00	.00	.00	.00	450.00	100.00
4801	PRINT OF			306,981.00	55.00	55.00	249,680.44	.00	57,300.56	18.00
5111	ELECTRICAL SERVICE			167,860.00	12,308.71	12,308.71	143,307.56	.00	24,552.44	30.00
5231	TELECOMMUNICATIONS			9,600.00	634.62	634.62	7,259.22	.00	2,340.78	24.00
5302	TRAVEL			18,000.00	.00	.00	17,531.00	.00	469.00	2.00
5510	TRAVEL			400.00	.00	.00	350.45	.00	49.55	12.00
5530	TRAVEL			300.00	.00	.00	116.51	.00	183.49	38.00
5549	TRAVEL			1,000.00	.00	.00	937.00	.00	63.00	6.00
5610	PRINTS, LITHOGRAPHY, ETC.			1,500.00	.00	.00	924.60	.00	575.40	38.00
5801	OFFICE SUPPLIES			700.00	.00	.00	685.29	.00	14.71	2.00
5804	LABORATORY SUPPLIES			6,000.00	332.84	332.84	4,994.06	.00	1,005.94	16.00
5805	LABORATORY SUPPLIES			500.00	36.91	36.91	147.88	.00	352.12	70.00
5806	PROCESS CHEMICALS			150,990.00	14,850.00	14,850.00	33,651.37	.00	117,338.63	11.00
5807	LABORATORY SUPPLIES			4,000.00	23.56	23.56	2,613.77	.00	1,386.23	34.00
6000	VEHICLE AND TRAILER MAINTENANCE			7,000.00	806.42	806.42	6,703.97	.00	296.03	4.00
6003	MAINTENANCE EQUIPMENT			500.00	.00	.00	937.91	.00	437.91	87.00
6012	BOOKS AND SUBSCRIPTIONS			300.00	.00	.00	.00	.00	300.00	100.00
6014	OTHER OPERATING SUPPLIES			800.00	.00	.00	1,011.33	.00	211.33	26.00
6015	MINOR PLANT IMPROVEMENT			2,000.00	185.00	185.00	600.88	.00	1,399.12	69.00
6017	TOOLS AND SUPPLIES			400.00	29.98	29.98	189.40	.00	210.60	52.00
6021	REPAIR/MAINTENANCE EQUIPMENT			2,000.00	374.17	374.17	683.17	.00	1,316.83	65.00
6027	SAFETY EQUIPMENT			1,700.00	.00	.00	1,752.58	.00	52.58	3.00
6000	CONTINGENCY			44,459.00	25,000.00	25,000.00	25,000.00	.00	19,459.00	43.00
6010	CONSTRUCTION COST			44,500.00	10,625.00	10,625.00	14,002.71	.00	29,497.29	68.00
9100	SHARED DEPT EXPENSE			255,700.00	.00	.00	35,218.99	.00	220,481.01	8.00
9115	LOAN - U S BANK			149,393.00	.00	.00	149,392.50	.00	50.50	0.00
9120	LOAN - U S BANK			80,781.00	.00	.00	80,781.25	.00	25.75	0.00
	NEW RIVER REGIONAL WATER PURIFICATION PLANT			2,083,749.00	73,353.11	73,353.11	1,884,066.23	.00	209,682.77	9.00
	NEW RIVER REGIONAL WATER PURIFICATION PLANT			2,083,749.00	73,353.11	73,353.11	1,884,066.23	.00	209,682.77	9.00



Finance Director's Office
340 South Sixth Street – Administration Building
Wytheville, VA 24382-2598
Telephone (276) 223-4526
FAX (276) 223-4515

Bruce Grant M.B.A.
Finance Director

June 3, 2020

INVOICE

New River Regional Water Authority
Attn: Mr. Zachary R. Slate
Post Office Box 533
Wytheville, VA 24382

Please accept this letter as an invoice for the New River Regional Water Authority payroll cost for the month of March 2020.

Monthly Operations of Payroll for NRRWA – April	\$25,050.25
Adjustments:	
May Expenses	\$25,616.18

Total Due	\$50,666.43
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If you have any questions, please feel free to call.

Sincerely,

Bruce Grant
Finance Director

CC: Mr. Michael Stephens

Chief Operators Notes

1. Filter 1 influent valve actuator quit working for a time. I have contacted support, but is now working fine.
2. A flocculator motor VFD (Variable Frequency Drive) is not working. AMR (American Mine Research) is going to be replacing it.
3. Full time job offers have been made to two (2) Class 1 and one (1) Class 2 operators who currently work for us part time. One has turned down.
4. We have had minor sodium hypochlorite leaks at the pumps. We noticed an increase after our sodium hypochlorite tank was filled. I have contacted R&R Septic to fix leaks and install valves. Waiting on parts.
5. Tom with AMR (American Mine Research) has been working on our SCADA (Supervisory Control and Data Acquisition) system. It is coming along nicely.
6. I have submitted our intent for coverage letter to VACORP for 2020-2021 insurance. Nothing significant has changed.
7. Greg and Jamie's exam applications have been submitted to allow them to set for the VA Waterworks Class 3 exam. After review, DPOR (Department of Professional and Occupational Regulation) is going to honor Jamie's Class 3 Waterworks equivalent exam from Florida after a letter of good standing and his current job description.
8. I received an email about a community member concerned about farming chemicals being applied and the potential runoff to our raw water intake. I spoke with the gentleman about it and that our last test results did not show any, the treatment process does remove "Round Up", or at least the active ingredient, glyphosate, based on an EPA (Environmental Protection Agency) journal, and I provided him with a number in which he could call the State of Virginia about it.
9. DEQ (Department of Environmental Quality) has responded to our withdrawal permit application to acknowledge receipt of payment. They have not requested any further information at this time.

Resolution



WHEREAS, the New River Regional Water Authority, desires to express its appreciation for the service of C. Wayne Sutherland Jr. to the New River Regional Water Authority; and,

WHEREAS, Mr. Sutherland is deserving of recognition for his meritorious service to the New River Regional Water Authority; and,

WHEREAS, Mr. Sutherland served the New River Regional Water Authority from its inception on October 15, 2003, to June 30, 2020; and,

WHEREAS, Mr. Sutherland successfully served as the Chairman, Vice Chairman, and Secretary/Treasurer on the New River Regional Water Authority Board; and,

WHEREAS, Mr. Sutherland worked diligently and faithfully on complex planning and continuing operational issues for the betterment of the New River Regional Water Authority; and,

WHEREAS, the New River Regional Water Authority, through the adoption of this resolution, expresses its esteem and respect.

NOW, THEREFORE, BE IT RESOLVED that the New River Regional Water Authority, officially commends C. Wayne Sutherland, Jr. for his outstanding service to the New River Regional Water Authority.

BE IT FURTHER RESOLVED that the New River Regional Water Authority, extends to C. Wayne Sutherland, Jr. its best wishes for future successes.

Adopted this 18th day of June, 2020.

Cellell Dalton, Vice-Chairman
New River Regional Water Authority

ATTEST:

Zachary Slate, Chief Operator

New River Regional Water Treatment Facility
Capacity Allocation

Allocated Capacity
Allocation %
Avg Daily Capacity
80% of Allocation

Carroll	
Avg MGD	0.976 MGD
% Capacity	24.4%
% Allocation	0.781 MGD

Wytheville	
Avg MGD	1.512 MGD
% Capacity	37.8%
% Allocation	1.210 MGD

Wythe County	
Avg MGD	1.512 MGD
% Capacity	37.8%
% Allocation	1.210 MGD

NRRWA Plant Total	
Avg MGD	4.0 MGD
% Capacity	100.0%
% Allocation	3.2 MGD

Capacity Used per month

Year 2020	Month
	January
	February
	March
	April
	May
	June
	July
	August
	September
	October
	November
	December

Carroll County	
Avg MGD	0.523
% Capacity	13.1%
% Allocation	53.6%
Avg MGD	0.516
% Capacity	12.9%
% Allocation	52.9%
Avg MGD	0.541
% Capacity	13.5%
% Allocation	55.4%
Avg MGD	0.548
% Capacity	13.7%
% Allocation	56.1%
Avg MGD	0.474
% Capacity	11.9%
% Allocation	48.6%

Town of Wytheville	
Avg MGD	0.956
% Capacity	23.9%
% Allocation	63.2%
Avg MGD	1.130
% Capacity	28.3%
% Allocation	74.7%
Avg MGD	1.063
% Capacity	26.6%
% Allocation	70.3%
Avg MGD	1.113
% Capacity	27.8%
% Allocation	73.6%
Avg MGD	1.002
% Capacity	25.1%
% Allocation	66.3%

Wythe County	
Avg MGD	0.481
% Capacity	12.0%
% Allocation	31.8%
Avg MGD	0.522
% Capacity	13.0%
% Allocation	34.5%
Avg MGD	0.405
% Capacity	10.1%
% Allocation	26.8%
Avg MGD	0.508
% Capacity	12.7%
% Allocation	33.6%
Avg MGD	0.497
% Capacity	12.4%
% Allocation	32.9%

NRRWA Plant Total	
Avg MGD	1.960
% Capacity	49.0%
Avg MGD	2.168
% Capacity	54.2%
Avg MGD	2.009
% Capacity	50.2%
Avg MGD	2.169
% Capacity	54.2%
Avg MGD	1.973
% Capacity	49.3%